

**MEETING OF THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
MINT HILL TOWN HALL
4430 MINT HILL VILLAGE LANE
MARCH 12, 2020
7:00 P.M.**

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. ADDITION, DELETION OR ARRANGEMENT OF AGENDA ITEMS
4. APPROVE MINUTES OF THE FEBRUARY 7-8, 2020 RETREAT MINUTES AND THE FEBRUARY 13, 2020 BOARD OF COMMISSIONERS REGULAR MEETING
5. CONSENT AGENDA: (A) ACCEPT NEW DATE AND TIME OF THE PARK AND RECREATION MEETINGS; (B) ACCEPT FEBRUARY TAX COLLECTOR'S REPORT; (C) ACCEPT JANUARY TREASURER'S REPORTS AND FINANCIALS; (D) APPROVE RESOLUTION CONCERNING EXCHANGE OF PROPERTY WITH BYFIRORENZASAI MINT HILL, LLC; (E) APPROVE CONTRACT AWARD FOR TOWN HALL AND POLICE DEPARTMENT GENERATOR PROJECT; (F) ACCEPTANCE OF MINT HILL COMMONS STREETS; (G) APPROVE RESOLUTION CONCERNING SALE OF PERSONAL PROPERTY TO KERSHAW COUNTY, SOUTH CAROLINA; AND, (H) ACCEPT MINT HILL HISTORICAL SOCIETY'S REQUEST FOR THE NOISE ORDINANCE WAIVER DURING THE MINT HILL RODEO
6. PUBLIC HEARING ON #ZC20-1, FILED BY DENNIS TERRY, BLOC DESIGN, FOR MECKLENBURG COUNTY, TO REZONE PROPERTY LOCATED AT 8320 MAYERLING DRIVE FOR A PARK, TAX PARCEL #135-131-01*
7. PUBLIC HEARING ON #ZC20-2, FILED BY JONATHAN REED, PARAGON LANDSCAPE MANAGEMENT, TO REZONE PROPERTY LOCATED AT 13216 ALBEMARLE ROAD FROM B-G TO B-G (CD), TAX PARCEL # 137-153-07 AND 137-153-21*
8. PUBLIC COMMENTS**
9. OTHER BUSINESS/COUNCIL MATTERS
10. ADJOURNMENT

** IN ACCORDANCE WITH NORTH CAROLINA GENERAL STATUTES AND/OR LOCAL ORDINANCES, A PUBLIC HEARING IS REQUIRED/SCHEDULED ON THIS AGENDA ITEM. PUBLIC COMMENTS RELATED TO THIS ITEM HAVE BEEN OR WILL BE HEARD DURING THE SCHEDULED PUBLIC HEARING. TIME ALLOTTED EACH SPEAKER MAY BE LIMITED DUE TO LENGTH OF AGENDA. **UP TO ONE HOUR HAS BEEN RESERVED FOR COMMENTS FROM THE PUBLIC ON MATTERS OF GENERAL INTEREST, OR AGENDA ITEMS OTHER THAN THOSE FOR WHICH A PUBLIC HEARING IS REQUIRED AS NOTED ABOVE. INDIVIDUALS WISHING TO SPEAK UNDER "PUBLIC COMMENTS" MUST SIGN UP (ON THE SHEET PROVIDED IN THE LOBBY) PRIOR TO THE MEETING BEING CALLED TO ORDER. SPEAKERS WILL BE LIMITED TO TWO MINUTES PER PERSON AND RECOGNIZED IN THE ORDER IN WHICH THEY SIGN UP.*

**MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
FEBRUARY 7-8, 2020**

The Board of Commissioners of the Town of Mint Hill met in called session on Friday and Saturday, February 7-8, 2020 beginning at 11 a.m. at the Crowne Plaza, Hickory, North Carolina.

ATTENDANCE

Mayor: Brad Simmons

Commissioners: Mike Cochrane, Dale Dalton, **Patrick Holton and Tony Long

Town Attorney: * Kevin Bringewatt

Town Manager: Brian L. Welch

Deputy Town Manager: Lee Bailey

Assistant to Town Managers: *Sheryl Smith

Town Engineer: Steve Frey

Planning Director: John Hoard

Finance Director: Naida Sergel

Fire Chief: *David Leath

Police Chief: *Tim Ledford

Town Clerk: Michelle Wells

*Not in attendance for entire meeting

** In attendance through teleconference

Mayor Simmons called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. He stated the purpose of the called meeting was to hold a multi-day retreat to provide Board members an opportunity to discuss and take action as deemed appropriate on short-term and long-term planning for the Town of Mint Hill. The Mayor and Commissioners were provided with a work plan of various topics for discussion in which Board members had expressed interest.

Review Retreat Schedule, Format and Expectations: Mayor Simmons, Manager Welch and Attorney Bringewatt reviewed the work plan as presented to the Board. Staff indicated the plan was a guide and was not to be considered an agenda.

Discuss Four Year Staggered Terms and Term Limits: Attorney Bringewatt referenced the Town Charter; specifically, Section 3.4.

Sec. 3.4. - Terms; qualifications; vacancies.

(a) Except for the initial terms of office hereinbefore specified, the members of the board of commissioners shall serve for terms of two (2) years, beginning the day and hour of the organizational meeting following their election, as established by ordinance in accordance with this Charter; provided, they shall serve until their successors are elected and qualify.

(b) No person shall be eligible to be a candidate or be elected as a member of the board of commissioners, or to serve in such capacity, unless he is a resident and a qualified voter of the town.

(c) If any elected commissioner shall refuse to qualify, or if there shall be any vacancy in the office of commissioner after election and qualification, the remaining members of the board shall by majority vote appoint some qualified person to serve for the unexpired term. Any commissioner so appointed shall have the same authority and powers as if regularly elected.

State Law reference— Organizational meeting, G.S. 160A-68.

Attorney Bringewatt stated the Board had options to consider if they chose to pursue changing the terms. The Board could lobby the state legislator to change the Town Charter; the Board was authorized by State Statute to modify the terms of elected officials; or, the Board could add a referendum on the 2021 ballot to allow the voters to make the decision about the four year staggered terms. Manager Welch stated having 4-year staggered terms usually helped Staff with the implementation of the directives made by the Board and allowed for continuity. The Board discussed the four-year staggered term limits and asked Attorney Bringewatt to research the timeline of the referendum and bring information back to the Board about the process.

10 Year Land Use Plan Update: Deputy Town Manager Bailey stated North Carolina required a Comprehensive Plan be reviewed every five years and updated every ten. He reviewed the topics of where the Town had been and where the Town would like to go in the future along with how the Town would get there. He suggested the Board ask questions about the land use mix, tax base, transportation, public safety and public amenities. From the answers derived, the Board should prepare a Comprehensive Land Use Plan for future development. Creation and enforcement of the land use codes would match the Land Use Plan. The Board would then approve development projects that followed the adopted plans and land use codes. During construction, the Town would make sure the development projects complied with the land use codes. When the Town was developed, the Town would then compare the development to the Comprehensive Land Use Plan to see if the plan was used correctly.

Deputy Town Manager Bailey reviewed the elements of the plan: natural environment, land use, transportation, utilities and market overview. He reviewed the plans already in place in Mint Hill: Comprehensive Land Use, Lawyers Road and I-485 Small Area Plan, Comprehensive Transportation Plan, Pedestrian Plan and Downtown Master Plan. Deputy Town Manager Bailey highlighted the Mecklenburg County, Regional and State Plans: Mecklenburg County Parks Master Plan, Charlotte Water, Carolina Thread Trail, Charlotte Regional Planning Transportation Organization Long Range Transportation Plan and Transportation Improvement Program, and, North Carolina Department of Transportation Long Range Transportation Plan and Transportation Improvement Program.

Deputy Manager Bailey reviewed the process for an RFP (Request for Proposals): define a scope of services, define a review process and timeframe, establish a budget, publish the RFP to solicit proposals from consultants and selection process of consultants. He then showed a plausible timeline beginning in 2020. The public involvement portion of the Land Use Plan would include public outreach and communication, at least one public hearing, interactive public meetings and communication of the Comprehensive Land Use Plan. Attorney Bringewatt weighed in on his thoughts and suggestions about how the Board should proceed with the Land Use Plan. The Board discussed the ten-year Land Use Plan and, by consensus, asked Staff to draft an RFP.

Land Use and Development Ordinances: Attorney Bringewatt, Planning Director Hoard and Deputy Town Manager Bailey provided a brief overview of the UDO and their roles as related to the UDO.

Deputy Manager Bailey reviewed the Town, County, State and Federal regulations including zoning, Downtown Overlay Code, subdivision, flood control, surface water improvement management stream buffers, floodplain regulations, soil erosion and sedimentation control and Post-Construction Ordinance.

Staff reviewed the approval processes. Major and Minor subdivisions were approved by the Planning Board and Staff. Conditional District Rezoning was approved by the Board of Commissioners. Nonresidential By-Right Development was approved by Staff. Land Development Permits, Building Permits and other miscellaneous permits were approved by LUESA- Land Development.

Staff discussed the benefits of these ordinances not only to the Town but to the applicants, as well. The best practice was to find the balance between property rights and the contentment of the neighbors. Attorney Bringewatt stated the statements of consistency and reasonableness was required by State Statute. He suggested having a two-part motion and decision; Part A would be a decision on the consistency and reasonableness statement and Part B would be a decision on the application. The Board discussed the Land Use and Development ordinance and asked Staff to implement Part A and Part B on the agenda so the Board could decide on the consistency and reasonableness statement and then the application.

Police Department: Chief Ledford spoke about the ratio of officers as compared to other towns/cities. He provided information related to the organization of the department, the core functions and services, level of services, citizen expectations and addressed the current gaps in service along with current and future needs of the department.

Chief Ledford stated the department was barely maintaining the administrative functions and service demands; currently, there was inadequate manpower and they operated in an inadequate facility. The recommendation to address the manpower shortage was to add 14 officers over three years (four patrol officers and one patrol captain in July of 2020; four police officers in July of 2021; five additional officers including one lieutenant, one sergeant and three patrol officers in July of 2022) along with vehicles and equipment.

The recommendation to address the inadequate facility was to have a new police facility with more than 24,000 square feet (including but not limited to: training areas, evidence areas, gym, prisoner processing, storage, an increased impound lot with a garage including lift capability) with double the parking lot capacity. He concluded by stating in 2023, the department would reevaluate the needs of the department and make other plans moving forward. The Board discussed the information reported by Chief Ledford regarding the Police Department.

Fire Department: Chief Leath provided information related to the organization of the department, the core functions and services, level of services, citizen expectations and addressed the current gaps in service along with current and future needs of the department. He spoke about the number

of firefighters and fire stations as compared to other towns/cities.

Chief Leath stated the department objectives were to increase manpower and the number of stations needed to fill the gaps in service. The recommendation to address the firefighter shortage was to have a total of 17 firefighters per shift adding them incrementally as Mint Hill grew to three Fire Stations. He also asked the Board to replace aging single function apparatus, expand community risk reduction efforts and improve operations capability with the surrounding departments.

He highlighted the projected growth of the department and their upcoming needs. The recommendation to address the firefighter and station shortage was to add two firefighters per shift plus the purchase of land and planning of Fire Station 2 beginning July of 2020; add three shift commanders, three firefighters per shift and to build Fire Station 2 on Margaret Wallace Road beginning July of 2021; add two firefighters per shift and planning of Fire Station 3 on Cabarrus Road beginning July of 2022; add two firefighters per shift, building of Fire Station 3 on Cabarrus Road along with achieving 1710 compliance beginning July of 2023; add two firefighters per shift beginning July of 2024; add two firefighters per shift and a training officer beginning July of 2027; begin planning for Fire Station 4 beginning July of 2028; and, build Fire Station 4 at Lawyers Road and Interstate 485 and add 4 firefighters per shift beginning July of 2029. (Please note there were no request for July of 2025 and 2026 because of the projected retirement of Chief Leath.) He outlined the capital improvements necessary through 2030. He concluded with the summation of projected fire protection for the Town of Mint Hill in 2025 which included:

- 3 Fire Stations
- (4) 4-person fire companies
- 61 firefighters
- 7 command and support staff
- Automatic Aid- Matthews, Charlotte, Hemby Bridge, Midland, Flowes Store and Fairview Fire Departments
- 7,550 Calls for Service
- Aging Population
- Build out in the ETJ
- Neighborhood Density
- Commercial/Industrial Growth
- ISO Class 3

The Board discussed the information reported by Chief Leath regarding the Fire Department.

Mint Hill Events: Mrs. Smith stated the last Mint Hill Madness hosted by the Chamber of Commerce was held in September of 2012. She reviewed the creation of Mint Hill Events in the Fall of 2013. In early 2014, Mrs. Smith was hired as the Executive Assistant to support Manager Welch and Deputy Manager Bailey. In 2014, she invited herself to the meeting to offer her event planning experience; the group had a vision but no process in place to execute the event. She provided information related to the organization of the 501C3, the functions of Mint Hill Events along with the first Town run Mint Hill Madness in May of 2014. She gave a summation of events, vendors and sponsorships of all of the events hosted by Mint Hill Events from 2014 to present. A list of the Board of Directors was given to the Board of Commissioners. The Board discussed the

information reported by Mrs. Smith related to Mint Hill Events along with the possibility of additional event staff. Mrs. Smith was asked to send the by-laws of Mint Hill Events to the Board of Commissioners.

Budget: Manager Welch stated he drafted an annual budget pursuant to Section § 159-11 of the North Carolina General Statutes with the revenue and expenditure highlights along with a proposed tax rate that encompassed capital projects, external agency funding and other items as related to the budget workshops leading up to the draft budget submittal by June 1st. The Board would hold a public hearing and adopt a budget at the first meeting in June. The Board discussed the information reported by Manager Welch related to the Town Budget.

Solid Waste and Recycling Update: Manager Welch stated the contract with RCS was purchased by Waste Pro in May of 2019 and would be valid until June 30, 2022. Staff spoke about the operations and implementation of Waste Pro policies as related to the Town. The Board discussed the information reported by Manager Welch related to Solid Waste.

Food Truck Rallies: Commissioner Dalton asked about having food trucks in Mint Hill and about the possibility of an amphitheater at Veterans Park. Mrs. Smith said she planned to have food trucks at the Family Fun Nights as they correlated with increased attendance. The Board discussed the use of food trucks at Town events. The Board discussed not duplicating amenities that may be built at the County Park to be located in Mint Hill.

Economic Development: Deputy Manager Bailey cited the local and state participants in Economic Development. The City of Charlotte Economic Development, Mecklenburg County Economic Development, Monroe-Union County Economic Development, Matthews Chamber of Commerce, Red Brick (Matthews), and the Mint Hill Chamber of Commerce were the local participants. The regional and state participants were Charlotte Regional Partnership, Centralina Economic Development Commission, Centralina Workforce Development Board, Duke Energy, Railroads, CRTPO, School of Government, Charlotte Regional Visitors Authority, NC League of Municipalities, Economic Development Partnership of North Carolina and North Carolina Department of Commerce. He explained the process of site selection: the company hires a site location consultant, the consultant filters the options based on demographics, land costs, infrastructure, quality of life, etc., the consultant approaches NC Commerce or CRP under a veiled project name and the local sites are toured and ranked.

Deputy Manager Bailey stressed the importance of being familiar with the adopted and ongoing plans. He discussed the strengths, weaknesses, opportunities and threats to the QUAD, also known as the Alliance of South Charlotte Communities, and their economic development action plan. He stated Mint Hill was suited for advanced manufacturing, specifically to include aerospace and precision manufacturing and regional headquarters. He highlighted potential market influence: industrial expansion, industrial job creation, potential employment sectors, potential projects, quality of life and retail and leisure options. He used the Mosack Group as an example. The Board discussed Economic Development strategies and the vision for the Town.

Technology/Website/Streaming/Paperless: Deputy Manager Bailey discussed the in-depth options for streaming the Board of Commissioners meetings. Those options included, streaming

the event in real time, streaming the event in real time along with storing the meetings, streaming the event in real time along with storing the meetings plus integrating it with the agenda and minutes. The Board discussed the idea of streaming the meetings. By consensus, the Board of Commissioners asked Staff to gather more information on the topic of streaming and the retentions laws. Staff discussed the pros and cons of the current website along with the Staff time associated with the website. The Board discussed the current website.

Community Engagement: Deputy Manager Bailey offered up information on the ways Staff engaged with the community. The areas included, but were not limited to, public comments, social media, events and Citizens' Academy.

BOC Access and Office Hours: Deputy Manager Bailey stated Conference Room B had a tv, laptop and phone for meetings. The location was easily accessible for the public as it was located right off of the lobby. Staff, had historically, suggested developers reach out to the elected officials when they had a plan not specifically addressed by the ordinance. These suggestions led to one-on-one conversations by the Board members with the developers. Staff asked if the Board would like to continue meeting individually with the developers or if they would prefer more whole Board discussions. The Board and Attorney spoke about the benefits of having monthly workshops so ideas could be evaluated by the Board as a whole. The Board discussed BOC access and Office Hours and, by consensus, asked Staff to add the option of monthly workshops to the upcoming agendas.

Review of Friday's Topics and Overview of Saturday's Topics: Attorney Bringewatt would research the timeline of adding a referendum and bring information back to the Board about the process for four-year staggered terms. Staff would draft an RFP and bring information back to the Board. Town Staff would implement Part A and Part B on the agenda so the Board could make a decision on the consistency and reasonableness statement and the application. Mrs. Smith would send the by-laws of Mint Hill Events to the Board of Commissioners.

Mayor Simmons said on Saturday the Board would hear presentations regarding Public Works, Town Hall, the Roles and Responsibilities of the Boards and Committees, Future Town/County Park Development, Transportation and Sidewalks.

Upon the motion of Commissioner Cochrane, seconded by Commissioner Long, the Board voted to recess the meeting and reconvene at 9 a.m. on Saturday, February 8, 2020 in the Conover Board Room. Mayor Simmons called a recess at 5:02 p.m.

Mayor Simmons resumed the meeting at 9 a.m. on Saturday, February 8, 2020. Mayor Simmons, Commissioners Cochrane, Dalton, Holton and Long were in attendance along with Town Staff.

Public Works: Engineer Frey provided information related to the organization of the department, the core functions and services, level of services, and citizen expectations. He highlighted the functions of the department: roads and right-of way maintenance (asphalt maintenance, pavement preservation and resurfacing, gravel roads, vegetation management, sidewalks and concrete, signs and markings, and dead deer removal), stormwater services (culverts, sinkholes, structures, creek blockages, roadside ditches, bank erosion, flooding, outfall repair, and street sweeping), fleet

maintenance (routine maintenance, troubleshooting, minor repairs, hydraulics, and coordination of outsourced work), storm response (afterhours, preparations, emergency staffing and clean up), facilities maintenance (minor plumbing, light bulbs, “handyman fix-its”, batteries, fire inspection coordination and coordination of outsourced work), land development, park maintenance (mowing, landscaping and grounds, playgrounds, walking trails, turf management, tennis courts, bathrooms, NC Korean War Veterans Memorial and park security), special events (site preparation, set up, banners, staffing during events, tear down, US flags and Christmas wreaths) along with other roles as assigned.

Engineer Frey addressed the current and future needs of the department. A new facility was needed with adequate space now and room to grow, to allow for mitigation of fleet weathering, to allow for a reduction of maintenance and loss of materials, to allow for better emergency operations functions, to appropriate work environments for administrative functions, to allow for a better use of Downtown land, and allow for possible additional services.

Engineer Frey concluded the presentation by stating the Public Works department supported nearly every function and aspect of the Town. The Public Works department must grow in relation to the Town’s infrastructure. The Public Works department had the means, method, and/or plan to handle all of its tasks; he encouraged the Board to ask about these plans. The Board discussed the information reported by Engineer Frey regarding the Public Works Department.

Town Hall Administrative Staff: Deputy Manager Bailey provided information related to the organization of the departments, the core functions and services, level of services, citizen expectations and addressed the current gaps in service along with current and future needs of the Town Hall. Deputy Manager Bailey showed the flow chart of delegation in the Town Hall. The Town Manager supervises the Deputy Town Manager, the Assistant to the Town Manager, the Public Work Director, Human Resources Director, Finance Director (and Program Support Assistant), Town Clerk (and Program Support Assistant), and the Planning Director (and Town Planner and Code Enforcement Officer). He explained the roles and tasks associated with each department as related to community services and administration. The Board discussed the information reported by Town Staff regarding the Town Hall along with the possibility of addition of public information staff.

Roles and Responsibilities of Appointed Boards and Committees: Deputy Manager Bailey provided information related to the Park and Recreation Committee; a committee that approved major events at the Park. He provided information related to the Board of Adjustment; a quasi-judicial board that made variances and appeal decisions based on applications made on an as needed basis. He provided information related to the Planning Board; a board that made studies of the Town and ETJ area to be studied, prepare and made recommendations to the Board of Commissioners regarding the achievement of such objectives, develop and recommend policies, ordinances and administrative procedures, advised the Board of Commissioners concerning the use and amendment of means for carrying out the plans, exercised any functions in the administration and enforcement or various means for carrying out the directives of the Board of Commissioners, performed any other duties as allowed by ordinance or directed by the Board of Commissioners, reviewed and approved site plans, made recommendations on the Conditional District rezoning applications. The Board discussed the information reported by Deputy Manager

Bailey regarding the Boards and Committees. By consensus, the Board of Commissioners, asked Staff to add an item on the Board of Commissioners March agenda so they may change the date and time of the Park and Recreation Committee meetings.

Future Town/County Park Development: Deputy Manager Bailey stated there would be an Ezell Park meeting on February 20th at Town Hall; the County hoped to gain public input about the project. The Board discussed the original master plan for Ezell Park and discussed not duplicating amenities at the Town parks. The discussion included greenways. Planning Director Hoard said the Stephens Creek Nature Preserve was set to open in late April or in May.

Staff and the Board discussed what may be possible for the park property located at 9801 Brief Road. Staff would get a cost estimate and report back to the Board about the possibilities. The Master Plan, approved in 2016, included: two un-lit multi-purpose fields (grass); one lit multi-purpose field with artificial turf; one baseball stadium; a playground; walking trails; parking for 305 vehicles and an open grassy area. No water or sewer was available at the property; therefore, the open grassy area would provide adequate space for well and septic. The Board discussed the information reported regarding the Future Town/County Parks. Manager Welch would get a cost estimate for the Brief Road park and report back to the Board.

Transportation and Sidewalks: Engineer Frey spoke about the NCDOT projects within the Town of Mint Hill. The projects included NC51 widening, Idlewild Road widening, Truelight Church Road and Lawyers Road, and NC51 and Interstate 485 ramp. Engineer Frey spoke about the thoroughfare sidewalks, subdivision sidewalks, town/developer future sidewalks and CRTPO proposed sidewalk. The Board spoke about the branding of the Town and the downtown signs. The Board discussed the information reported regarding Transportation and Sidewalks. The Board, by consensus, asked Engineer Frey to check into costs associated with downtown signs.

Commissioner Comments and Wrap Up: Staff would suggest a change to the Park and Recreation Committee meeting day and time and add the item to the Board of Commissioners March agenda. Manager Welch will get a cost estimate for the Brief Road Park and report back to the Board.

Mayor Simmons along with Commissioners Cochrane, Dalton, Holton and Long thanked Staff for facilitating the discussions held at the retreat; they stated they learned much more about the Staff responsibilities and roles. They agreed that they would like to have an annual planning retreat. Mayor Simmons thanked all of the Commissioners for attending and for being so productive.

Upon the motion of Commissioner Cochrane, seconded by Commissioner Dalton, the Board unanimously agreed that the meeting be adjourned. Mayor Simmons adjourned the meeting at 3 p.m.

Michelle Wells, CMC, Town Clerk

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
FEBRUARY 13, 2020**

The Board of Commissioners of the Town of Mint Hill met in regular session on Thursday, February 13, 2020 at 7:00 p.m. in the John M. McEwen Assembly Room, Mint Hill Town Hall.

ATTENDANCE

Mayor: Brad Simmons
Commissioners: Mike Cochrane, Dale Dalton, Patrick Holton and Tony Long
Town Attorney: Kevin Bringewatt
Town Manager: Brian L. Welch
Deputy Town Manager: Lee Bailey
Town Engineer: Steve Frey
Fire Chief: David Leath
Police Chief: Tim Ledford
Town Clerk: Michelle Wells

CALL TO ORDER, INVOCATION AND PLEDGE

Mayor Simmons called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. Following the invocation offered by Commissioner Long, Mayor Simmons led the Pledge of Allegiance to the Flag of the United States of America.

ORDER OF BUSINESS

Addition, Deletion or Arrangement of Agenda Items: None.

Approve Minutes of the January 9, 2020 Quarterly Developers Workshop and Regular Meeting: Upon the motion of Commissioner Cochrane, seconded by Commissioner Dalton, the Board unanimously approve the January 9, 2020 Quarterly Developers' Workshop and Regular Meeting.

Consent Agenda: (A) Accept Mint Hill Events Request for the Noise Ordinance Waiver During Mint Hill Madness; (B) Accept January Tax Collector's Report; and, (C) Accept November and December Treasurer's Reports and Financials: Upon the motion of Commissioner Holton, seconded by Commissioner Dalton, the Board unanimously approved the consent agenda as presented.

Public Comments:** David Hill, 6814 Wyndbend Lane, stated he had lived in Mint Hill for 27 years and there was a serious issue with speeders along Kuck Road. He stated he would like the speed limit to be lowered from 35 mph to 25 mph. He further stated that he would like an all way stop at Kuck Road and Wyndbend Lane. He knew the police could not monitor the traffic 24/7

along his road and hoped these adjustments would help alleviate the issue especially immediately following the Independence High School dismissal and from 5:30 p.m. to 7:30 p.m.

Tanza Sampson, 13019 Odell Heights Drive, spoke about having more pedestrian friendly areas near her home off of Lebanon Road. She said her family had seven children and they liked to ride their skateboards around the area. She spoke about having walkability features near her home and noted she would love to have a park closer to their home. She thanked the Board for being responsive and dispelling some of the misconceptions about the recent rezoning request near her home.

Presentation by Ebenezer Gujjarlapudi and Rebecca Herbert Regarding Livable Meck: Mr. Gujjarlapudi, P.E., stated the presentation was to provide a brief history of Livable Meck, to provide a voice to the community, provide a new quality of life plan and put that plan into action. Information + Collaboration= Results. He gave an overview of Livable Meck. Community growth was expected to add one million more individuals by 2030; there was a need for a community-wide plan, and it was headed by the Foundation for the Carolinas, City of Charlotte and Mecklenburg County.

The intent of Livable Meck was to protect and enrich the quality of life within our community; create an engaged infrastructure; increase coordination; foster innovation and creativity; and avoid duplication of efforts while addressing service gaps. Residents could learn more at www.livablemeck.com.

Mecklenburg County's Role was as a convener and partner.

Ms. Rebecca Herbert, Community Engagement and Strategy Manager, stated Livable Meck expanded the reach, utilized the collaboration techniques such as engagement cafés, lunch & learns and online tools and enhanced social media and facilitation services.

Value was added to their Partners by including information, collaboration and results. The examples included adding 16 partner organizations to reduce the mental health stigma. Providing Pilot Employment programs to help identify the untapped talent pool. The Digital Accelerator Program provided needed computer training for low income residents. The Art of Recycling program was used to increased desired recycling behaviors.

A summary video was shown www.livablemeck.com.

Research methods were utilized, 50 engagement opportunities were held, and more than 4,200 participants engaged in the process. Livable Meck thanked Northwood, Sustain Charlotte, Davidson UMC, Southminster, Town of Davidson, Town of Huntersville, Town of Matthews, Town of Mint Hill, Town of Pineville, Matthews Chamber of Commerce, Matthews Human Services Council Aldersgate, UNC Charlotte, Goodwill of the Southern Piedmont, Cokesbury UMC, Open Streets 704, AARP, Omega Psi Fraternity, Davidson College, Queens University, Pineville Neighbors Place, Promising Pages, Derita Neighborhood Association, Urban Institute, CMG

Retiree Association, Centralina COG, GenerationNation, Discovery Place, Queen City Unity, Ada Jenkins Center, Forest Hill Church, International Sandwich Festival, Davidson Connections, Resident Culture Brewery Run Club, Digital Charlotte, Johnson C. Smith University, Charlotte Literacy Roundtable, 265 Point Total Fitness, Trees Charlotte, Matthews Police Department, Air Quality Business Coalition, Belk Foundation, Young Democrats, Mecklenburg County DSS, Mecklenburg County CJS, Mecklenburg County CSS, Mecklenburg County LUESA and A Mighty Fortress Lutheran Church.

The Mecklenburg County Staff showed the participating neighborhoods and engagement locations.

Wave 1- Reviewed 8 Guiding Principles, prioritized, identified what was missing and envisioned the Great Community

Wave 2- Reviewed Wave 1, revised, prioritized, refined and envisioned the Great Community.

Wave 3- Reviewed Wave 2, reviewed results, finalized and identified a path forward.

Vision of a Great Community:

Residents wanted to live in a healthy, accessible, affordable, and safe community.

They wanted to live in a community with a togetherness, a unity, with opportunities for all. Those could be opportunities for businesses, jobs, for recreation, entertainment, or education...

...and the community and its residents were prepared for what those opportunities and future may bring.

The Livable Meck Plan stated keywords, of what the participants wanted in an environment where they wanted to live, included: healthy, affordable, secure and accessible. The keywords of what the participants wanted to do in the environment was educate, innovate and enjoy. The keyword of how the participants wanted to be with each other was: together.

They implored the residents to stay involved, participate in the engagement cafés, join the workshops/webinars for partners and participate in Earth Month 2020- celebrating the 50th anniversary of Earth Day.

Mecklenburg County Staff thanked the Board for allowing them to come. The Board of Commissioners thanked Mecklenburg County for coming out and providing the data to the Town.

Appointments to the Planning Board: Commissioner Dalton nominated Jennifer Manchester for the Planning Board. Commissioner Holton nominated Eric Tyson for the Planning Board. The Board unanimously approved Ms. Manchester and Mr. Tyson to serve on the Planning Board with their terms expiring June 30, 2021.

Other Business/Council Matters: Commissioner Cochrane stated the retreat in Hickory was wonderful. He reminded the residents of the upcoming Mecklenburg County events in Town.

Commissioner Dalton thanked the Mecklenburg County Staff for their presentation on Livable Meck. He thanked, Mecklenburg County Commissioner, Susan Rodriguez-McDowell for attending the meeting. He emphasized the residents needed to attend the Ezell Park meeting on the 20th.

Mayor Simmons stated the retreat last weekend in Hickory was successful. He stated the Town Staff was extremely talented and he appreciated all they had done leading up to the retreat. He said four-year staggered terms had been discussed and the Board unanimously agreed they did not wish to make that change for themselves and instead asked that it be placed as a referendum on the next ballot. He stated the 10 Year Plan had been discussed. The Board had unanimously agreed to move forward on the project; Staff would draft a Request for Proposals. He said there would be space for those interested on being on the steering committee for the 10 Year Plan. He said the Board had discussed how to stream meetings. Staff was looking into the costs and legal requirements involved with streaming and would bring the information back to the Board. He concluded by saying the Board would now institute monthly Developers' Workshops.

Adjournment: Upon the motion of Commissioner Cochrane, seconded by Commissioner Dalton, the Board unanimously agreed the meeting be adjourned. Mayor Simmons adjourned the meeting at 7:42 p.m.

Michelle Wells, CMC, Town Clerk



MEMO

TO: Board of Commissioners
FROM: Michelle Wells, Town Clerk
RE: Park and Recreation
DATE: March 2, 2020

At the retreat in Hickory, the Board of Commissioners asked Staff to add an item on the Board of Commissioners March agenda so they could change the date and time of the Park and Recreation Committee meetings. Staff will discuss the change with the Park and Recreation Committee at the March 10, 2020 meeting and then report back to the Board of Commissioners on March 12, 2020.

TAX COLLECTOR'S REPORT FOR FEBRUARY 2020

Please see attached reports from County regarding taxes collected on behalf of the Town of Mint Hill. The following is a summary of the collections during the month of February 2020:

Current/Prior Year Real Estate/Personal Property**:	\$102,339.64
Interest Collected on All Taxes:	\$38.52
Registered Motor Vehicle Tax (less 1.5%***):	\$61.97
Registered Motor Vehicle Fee (less 1.5%***):	\$26.00
 Total Collected During February 2020	 \$102,466.13

** Personal Property other than registered motor vehicles.

***In accordance with State Statutes, County receives 1.5% for billing/collecting vehicle tax/fee.

Date run: 3/2/2020 11:04:45 AM

TR-401F Net Collections Report

NCPTS V4

Data as of: 3/1/2020 9:11:27 PM

Report Parameters:

Date Sent to Finance Start: **2/1/2020**

Date Sent to Finance End: **2/29/2020**

Abstract Type: **BUS,IND,PUB,REI**

Tax District: **MINT HILL**

Tax Year: **ALL**

Year For: **2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994, 1993, 1992, 1991**

Collapse
Districts: **N**

Default Sort-By: **Tax Year**

Grouping: **Tax District,Levy Type**

Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Property Tax (\$)	Penalties (\$)	Int. Collect. (\$)	Total Collect. (\$)	% Coll.
			Assessor Refunds (\$)	Additional Levy (\$)		Assmt Fees (\$)	Coll. Fees (\$)	Net Collect. (\$)	Unpaid Balance (\$)	
TAX DISTRICT: MINT HILL LEVY TYPE: LATE LIST PENALTY										
2020	0.00	0.00	0.00	13.66	13.66	0.00	13.66	0.00	0.00	0
			0.00	0.00		0.00	0.00	0.00	13.66	
2019	3,029.81	10.73	0.00	3,346.60	6,222.37	0.00	6,376.41	5.17	184.66	62.52
			0.00	0.00		0.00	0.00	184.66	2,332.09	
2018	3,020.97	2.50	0.00	1,747.94	3,315.26	0.00	5,101.07	0.12	1.10	82.72
			0.00	332.16		0.00	0.00	1.10	572.75	
2017	2,350.37	2.52	0.00	376.55	2,457.19	0.00	2,726.92	0.10	0.60	84.33
			0.00	0.00		0.00	0.00	0.60	385.05	
2016	1,968.03	2.54	0.00	2,305.50	3,120.14	0.00	4,290.69	0.24	1.05	88.40
			0.00	17.16		0.00	0.00	1.05	362.03	
2015	1,728.34	2.75	0.00	2,987.13	2,681.58	0.00	4,716.47	0.05	0.19	89.33
			0.00	1.00		0.00	0.00	0.19	286.15	

2014	2,112.76	0.00	0.00	618.04	2,215.81	0.00	2,742.95	0.00	0.00	84.92
			0.00	12.15		0.00	0.00	0.00	334.20	
2013	1,746.82	0.00	0.00	737.20	2,407.53	0.00	2,489.70	0.00	0.00	88.73
			0.00	5.68		0.00	0.00	0.00	271.40	
2012	1,697.77	0.00	0.00	768.08	2,382.11	0.00	2,469.01	0.00	0.00	87.87
			0.00	3.16		0.00	0.00	0.00	288.86	
2011	2,129.19	0.00	0.00	3,171.44	3,874.55	0.00	5,301.44	0.00	0.00	92.90
			0.00	0.81		0.00	0.00	0.00	274.93	
2010	3,083.01	0.00	0.00	4,286.80	7,873.15	0.00	9,144.88	0.00	0.00	61.90
			0.00	1,775.07		0.00	0.00	0.00	2,999.33	
2009	2,072.67	0.00	0.00	209.41	1,738.80	0.00	2,291.43	0.00	0.00	91.08
			0.00	9.35		0.00	0.00	0.00	155.16	
2008	1,537.94	0.00	0.00	2,217.57	3,494.40	0.00	3,755.51	0.00	0.00	93.34
			0.00	0.00		0.00	0.00	0.00	232.85	
2007	1,562.60	0.00	0.00	554.83	1,869.91	0.00	2,117.43	0.00	0.00	92.33
			0.00	0.00		0.00	0.00	0.00	143.37	
2006	1,859.22	0.00	0.00	7,511.65	9,031.36	0.00	9,370.87	0.00	0.00	97.80
			0.00	0.00		0.00	0.00	0.00	198.60	
2005	1,220.48	0.00	0.00	395.41	1,583.99	0.00	1,615.89	0.00	0.00	89.59
			0.00	0.00		0.00	0.00	0.00	164.89	
2004	1,167.95	0.00	0.00	132.15	1,293.46	0.00	1,300.10	0.00	0.00	91.68
			0.00	0.00		0.00	0.00	0.00	107.65	
2003	909.62	0.00	0.00	457.57	1,284.76	0.00	1,367.19	0.00	0.00	90.93
			0.00	0.00		0.00	0.00	0.00	116.47	
2002	135.80	0.00	0.00	57.19	164.18	0.00	192.99	0.00	0.00	55.12
			0.00	0.00		0.00	0.00	0.00	73.69	
2001	131.41	0.00	0.00	0.00	110.37	0.00	131.41	0.00	0.00	6.09
			0.00	0.00		0.00	0.00	0.00	103.65	
2000	119.41	0.00	0.00	0.00	101.12	0.00	119.41	0.00	0.00	18.16

			0.00	0.00		0.00	0.00	0.00	82.76	
Subtot.	33,584.17	21.04	0.00	31,894.72	57,235.70	0.00	67,635.43	5.68	187.60	83.40
			0	2,156.54		0.00	0.00	187.60	9,499.54	
TAX DISTRICT: MINT HILL LEVY TYPE: TAX										
2020	0.00	0.00	0.00	136.57	136.57	136.57	0.00	0.00	0.00	0
			0.00	0.00		0.00	0.00	0.00	136.57	
2019	8,349,869.53	11,770.93	-0.10	21,043.47	8,331,598.05	8,385,960.66	0.00	2,377.99	82,065.68	97.81
			10,931.39	15,047.66		0.00	0.00	92,997.07	182,415.59	
2018	6,445,097.83	25.05	0.00	15,589.04	6,439,406.57	6,487,617.89	0.00	94.78	932.81	99.74
			0.00	26,931.02		0.00	0.00	932.81	17,026.29	
2017	6,292,395.84	25.20	0.00	11,445.42	6,280,846.95	6,358,913.60	0.00	126.67	914.42	99.82
			0.00	55,072.34		0.00	0.00	914.42	11,217.79	
2016	6,122,075.14	25.40	0.00	24,541.12	6,118,146.92	6,215,490.75	0.00	178.51	793.84	99.86
			0.00	68,874.49		0.00	0.00	793.84	8,588.44	
2015	6,220,503.06	27.52	0.00	70,279.54	5,856,130.32	6,479,381.81	0.00	231.25	839.83	99.91
			0.00	188,599.21		0.00	0.00	839.83	5,557.17	
2014	5,791,215.02	0.00	0.00	12,837.46	5,596,428.86	5,815,841.43	0.00	285.40	892.63	99.88
			0.00	11,788.95		0.00	0.00	892.63	6,790.81	
2013	5,718,131.77	0.00	0.00	5,867.71	5,490,218.69	5,729,466.78	0.00	343.78	951.01	99.88
			0.00	5,467.30		0.00	0.00	951.01	6,528.51	
2012	5,662,797.95	0.00	0.00	16,553.46	5,448,995.05	5,767,461.72	0.00	394.70	1,001.93	99.88
			0.00	88,110.31		0.00	0.00	1,001.93	6,365.74	
2011	5,673,909.72	0.00	0.00	9,241.61	5,364,348.46	5,702,863.27	0.00	450.72	1,061.46	99.91
			0.00	19,711.94		0.00	0.00	1,061.46	5,078.79	
2010	5,118,690.81	0.00	0.00	17,717.18	5,128,063.62	5,166,330.67	0.00	478.65	1,055.33	99.69
			0.00	29,922.68		0.00	0.00	1,055.33	15,988.71	
2009	5,012,669.43	0.00	0.00	1,119.79	5,005,838.96	5,021,015.15	0.00	40.23	83.96	99.91
			0.00	7,225.93		0.00	0.00	83.96	4,263.01	
2008	4,804,965.61	0.00	0.00	17,907.96	4,815,925.99	4,824,762.21	0.00	44.17	87.90	99.92

			0.00	1,888.64		0.00	0.00	87.90	4,026.41	
2007	4,503,833.29	0.00	0.00	4,529.97	4,462,509.20	4,508,363.26	0.00	48.10	91.83	99.90
			0.00	0.00		0.00	0.00	91.83	4,567.71	
2006	4,144,511.82	0.00	0.00	34,034.25	4,161,839.66	4,178,546.07	0.00	52.04	95.77	99.88
			0.00	0.00		0.00	0.00	95.77	4,874.88	
2005	3,895,131.33	0.00	0.00	15,803.93	3,903,099.02	3,910,935.26	0.00	55.97	99.70	99.88
			0.00	0.00		0.00	0.00	99.70	4,566.20	
2004	3,631,356.78	0.00	0.00	28,281.81	3,650,610.22	3,659,638.59	0.00	59.91	103.64	99.87
			0.00	0.00		0.00	0.00	103.64	4,772.89	
2003	3,533,766.80	0.00	0.00	12,429.65	3,531,354.26	3,546,196.45	0.00	63.85	107.58	99.87
			0.00	0.00		0.00	0.00	107.58	4,705.79	
2002	77,647.79	0.00	0.00	314.43	77,419.31	77,962.22	0.00	41.33	41.33	96.38
			0.00	0.00		0.00	0.00	41.33	2,805.98	
2001	23,357.80	0.00	0.00	0.00	23,057.51	23,357.80	0.00	0.00	0.00	90.02
			0.00	0.00		0.00	0.00	0.00	2,300.74	
2000	29,281.21	0.00	0.00	0.00	29,098.29	29,281.21	0.00	0.00	0.00	89.62
			0.00	0.00		0.00	0.00	0.00	3,020.00	
Subtot.	91,051,208.53	11,874.10	-0.10	319,674.37	89,715,072.48	91,889,523.37	0.00	5,368.05	91,220.65	99.66
			10931.39	518,640.47		0.00	0.00	102,152.04	305,598.02	

TAX DISTRICT: MINT HILL LEVY TYPE: VEHICLE FEE

2019	310.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	0.00	80.0
			0.00	0.00		310.00	0.00	0.00	60.00	
2018	330.00	0.00	0.00	0.00	330.00	0.00	0.00	0.00	0.00	84.85
			0.00	20.00		350.00	0.00	0.00	50.00	
2017	280.00	0.00	0.00	0.00	280.00	0.00	0.00	0.00	0.00	92.86
			0.00	0.00		280.00	0.00	0.00	20.00	
2016	160.00	0.00	0.00	0.00	160.00	0.00	0.00	0.00	0.00	87.50
			0.00	0.00		160.00	0.00	0.00	20.00	
2015	90.00	0.00	0.00	0.00	90.00	0.00	0.00	0.00	0.00	100

			0.00	0.00		90.00	0.00	0.00	0.00	
2014	100.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100
			0.00	0.00		100.00	0.00	0.00	0.00	
2013	70.00	0.00	0.00	0.00	70.00	0.00	0.00	0.00	0.00	100
			0.00	0.00		70.00	0.00	0.00	0.00	
2011	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100
			0.00	0.00		10.00	0.00	0.00	0.00	
2010	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100
			0.00	0.00		10.00	0.00	0.00	0.00	
2006	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100
			0.00	0.00		10.00	0.00	0.00	0.00	
2005	60.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	100
			0.00	0.00		60.00	0.00	0.00	0.00	
Subtot.	1,430.00	0.00	0.00	0.00	1,420.00	0.00	0.00	0.00	0.00	89.44
			0	20.00		1,450.00	0.00	0.00	150.00	
Total	91,086,222.70	11,895.14	-0.10	351,569.09	89,773,728.18	91,889,523.37	67,635.43	5,373.73	91,408.25	99.65
			10,931.39	520,817.01		1,450.00	0.00	102,339.64	315,247.56	

Signature (Tax Collector) _____

%	Un- coll.

%	100 %
%	37.48 %
%	17.28 %
%	15.67 %
%	11.60 %
%	10.67 %

%	15.08 %
%	11.27 %
%	12.13 %
%	7.10 %
%	38.10 %
%	8.92 %
%	6.66 %
%	7.67 %
%	2.20 %
%	10.41 %
%	8.32 %
%	9.07 %
%	44.88 %
%	93.91 %
%	81.84 %

%	16.60 %

%	100 %
%	2.19 %
%	0.26 %
%	0.18 %
%	0.14 %
%	0.09 %
%	0.12 %
%	0.12 %
%	0.12 %
%	0.09 %
%	0.31 %
%	0.09 %
%	0.08 %

%	0.10 %
%	0.12 %
%	0.12 %
%	0.13 %
%	0.13 %
%	3.62 %
%	9.98 %
%	10.38 %
%	0.34 %

%	20.0 %
%	15.15 %
%	7.14 %
%	12.50 %
%	0 %

%	0 %
%	0 %
%	0 %
%	0 %
%	0 %
%	0 %
%	10.56 %
%	0.35 %

Date run: 3/2/2020 10:36:14 AM

TR-401F Net Collections Report

NCPTS V4

Data as of: 3/1/2020 9:11:27 PM

Report Parameters:

Date Sent to Finance Start: 2/1/2020

Date Sent to Finance End: 2/29/2020

Abstract Type: RMV

Tax District: MINT HILL

Tax Year: ALL

Year For: 2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994, 1993, 1992, 1991

Collapse
Districts: N

Default Sort-By: Tax Year

Grouping: Tax District, Levy Type

Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Property Tax (\$)	Penalties (\$)	Int. Collect. (\$)	1.5% Admin	Net Amt Due	Total Collect. (\$)	% Coll.	% Un-coll.
			Assessor Refunds (\$)	Additional Levy (\$)		Assmt Fees (\$)	Coll. Fees (\$)	Net Collect. (\$)			Unpaid Balance (\$)		
TAX DISTRICT: MINT HILL LEVY TYPE: TAX													
2014	3,294.04	0.00	0.00	0.00	2,938.96	3,320.91	0.00	0.00			0.00	97.79 %	2.21 %
			0.00	26.87		0.00	0.00	0.00			64.93		
2013	322,077.93	0.00	0.00	0.00	317,114.93	322,077.93	0.00	8.59			22.44	98.19 %	1.81 %
			0.00	0.00		0.00	0.00	22.44			5,738.03		
2012	550,264.19	0.00	0.00	0.00	542,323.54	550,419.11	0.00	16.30			54.53	98.67 %	1.33 %
			0.00	154.92		0.00	0.00	54.53			7,220.05		
2011	513,213.51	0.00	0.00	0.00	506,501.35	513,307.88	0.00	0.00			0.00	98.93 %	1.07 %
			0.00	94.37		0.00	0.00	0.00			5,413.72		
2010	488,951.08	0.00	0.00	0.00	481,869.52	489,518.80	0.00	0.00			0.00	98.58 %	1.42 %
			0.00	567.72		0.00	0.00	0.00			6,820.01		
2009	501,368.74	0.00	0.00	0.00	494,162.07	502,170.92	0.00	0.00			0.00	98.62 %	1.38 %
			0.00	802.18		0.00	0.00	0.00			6,812.56		
2008	542,235.83	0.00	0.00	0.00	534,007.05	542,859.70	0.00	0.16			10.99	98.77 %	1.23 %
			0.00	623.87		0.00	0.00	10.99			6,578.87		
2007	570,743.61	0.00	0.00	0.00	555,960.93	573,148.45	0.00	0.00			0.00	97.92 %	2.08 %
			0.00	2,404.84		0.00	0.00	0.00			11,570.55		
2006	545,204.67	0.00	0.00	0.00	538,006.19	549,611.45	0.00	0.00			0.00	98.18 %	1.82 %
			0.00	4,406.78		0.00	0.00	0.00			9,782.54		

2005	228,095.33	0.00	0.00	0.00	223,747.26	229,740.47	0.00	0.00			0.00	97.77 %	2.23 %
			0.00	1,645.14		0.00	0.00	0.00			4,988.84		
Subtot.	4,265,448.93	0.00	0.00	0.00	4,196,631.80	4,276,175.62	0.00	25.05	0.38	24.67	87.96	98.45 %	1.55 %
			0	10,726.69		0.00	0.00	87.96	1.32	86.64	64,990.10		
TAX DISTRICT: MINT HILL LEVY TYPE: VEHICLE FEE													
2014	690.00	0.00	0.00	0.00	689.12	0.00	0.00	0.00			0.00	95.65 %	4.35 %
			0.00	10.00		700.00	0.00	0.00			30.00		
2013	111,822.63	0.00	0.00	0.00	110,793.32	0.00	0.00	6.20			16.20	97.14 %	2.86 %
			0.00	0.00		111,822.63	0.00	16.20			3,170.66		
2012	197,645.01	0.00	0.00	0.00	195,896.63	0.00	0.00	7.71			14.11	97.49 %	2.51 %
			0.00	30.00		197,675.01	0.00	14.11			4,925.29		
2011	193,644.99	0.00	0.00	0.00	192,188.78	0.00	0.00	0.00			0.00	97.95 %	2.05 %
			0.00	10.00		193,654.99	0.00	0.00			3,932.82		
2010	189,020.83	0.00	0.00	0.00	187,608.18	0.00	0.00	0.00			0.00	97.45 %	2.55 %
			0.00	80.00		189,100.83	0.00	0.00			4,783.28		
2009	189,032.51	0.00	0.00	0.00	187,555.64	0.00	0.00	0.00			0.00	97.53 %	2.47 %
			0.00	180.00		189,212.51	0.00	0.00			4,626.65		
2008	192,005.00	0.00	0.00	0.00	190,298.74	0.00	0.00	0.15			10.15	97.82 %	2.18 %
			0.00	170.00		192,175.00	0.00	10.15			4,151.20		
2007	192,756.67	0.00	0.00	0.00	190,799.54	0.00	0.00	0.00			0.00	96.78 %	3.22 %
			0.00	810.00		193,566.67	0.00	0.00			6,142.50		
2006	186,370.85	0.00	0.00	0.00	184,544.72	0.00	0.00	0.00			0.00	96.79 %	3.21 %
			0.00	708.33		187,079.18	0.00	0.00			5,915.58		
2005	74,844.73	0.00	0.00	0.00	73,872.50	0.00	0.00	0.00			0.00	96.26 %	3.74 %
			0.00	277.52		75,122.25	0.00	0.00			2,761.69		
Subtot.	1,527,833.22	0.00	0.00	0.00	1,514,247.17	0.00	0.00	14.06	0.21	13.85	40.46	97.33 %	2.67 %
			0	2,275.85		1,530,109.07	0.00	40.46	0.61	39.85	40,439.67		
Total	5,793,282.15	0.00	0.00	0.00	5,710,878.97	4,276,175.62	0.00	39.11	0.59	38.52	128.42	98.15 %	1.85 %
			0.00	13,002.54		1,530,109.07	0.00	128.42	1.93	126.49	105,429.77		

Signature (Tax Collector) _____

TOWN OF MINT HILL - TREASURER'S REPORT

GENERAL FUND (10):

	November-19	December-19	January-20
CHECKING ACCOUNT - FIRST CITIZENS			
Balance - Month Beginning	\$228,045.10	\$295,611.04	\$664,371.51
Receipts	\$1,000,986.96	\$1,250,000.00	\$500,000.00
Disbursements	\$933,421.02	\$881,239.53	\$925,290.17
Balance - Month End	\$295,611.04	\$664,371.51	\$239,081.34
SAVINGS ACCOUNT - BB&T			
Balance - Month Beginning	\$766,241.52	\$757,376.18	\$747,839.49
Receipts	\$6.28	\$6.36	\$6.31
Disbursements	\$8,871.62	\$9,543.05	\$6,122.61
Balance - Month End	\$757,376.18	\$747,839.49	\$741,723.19
CHECKING ACCOUNT - FIRST CITIZENS (Alarm Tracking)			
Balance - Month Beginning	\$87,089.27	\$87,839.27	\$87,839.27
Receipts	\$750.00	\$0.00	\$1,450.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$87,839.27	\$87,839.27	\$89,289.27
SAVINGS ACCOUNT - NCCMT			
Balance - Month Beginning	\$1,549,894.61	\$4,743,174.26	\$5,227,929.12
Receipts	\$4,249,935.76	\$1,821,252.34	\$2,372,345.99
Disbursements	\$1,056,656.11	\$1,336,497.48	\$558,098.37
Balance - Month End	\$4,743,174.26	\$5,227,929.12	\$7,042,176.74
TERM ACCOUNT - NCCMT			
Balance - Month Beginning	\$315,753.73	\$316,225.46	\$316,700.14
Receipts	\$471.73	\$474.68	\$467.80
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$316,225.46	\$316,700.14	\$317,167.94
SAVINGS ACCOUNT - FNB			
Balance - Month Beginning	\$75,474.41	\$75,564.36	\$75,663.73
Receipts	\$89.95	\$99.37	\$96.39
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$75,564.36	\$75,663.73	\$75,760.12
MONEY MARKET - FNB			
Balance - Month Beginning	\$550,736.53	\$551,721.07	\$552,809.40
Receipts	\$984.54	\$1,088.33	\$774.69
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$551,721.07	\$552,809.40	\$553,584.09
CHECKING ACCOUNT - FIRST CITIZENS (FSA)			
Balance - Month Beginning	\$41,106.37	\$35,685.91	\$32,523.23
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$5,420.46	\$3,162.68	\$3,428.02
Balance - Month End	\$35,685.91	\$32,523.23	\$29,095.21
SAVINGS ACCOUNT- FIRST CITIZENS (Money Market)			
Balance - Month Beginning	\$239,483.02	\$211,874.17	\$136,614.03
Receipts	\$251,773.02	\$21,358.36	\$19,735.27
Disbursements	\$279,381.87	\$96,618.50	\$97,746.15
Balance - Month End	\$211,874.17	\$136,614.03	\$58,603.15
PETTY CASH - Balance (on Hand) @ Month-End	\$100.00	\$100.00	\$100.00
TOTAL GENERAL FUND	\$7,075,171.72	\$7,842,389.92	\$9,146,581.05

POWELL BILL FUND (20):

	November-19	December-19	January-20
CHECKING ACCOUNT - FIRST CITIZENS			
Balance - Month Beginning	\$162,293.60	\$151,074.90	\$238,922.27
Receipts	\$0.00	\$100,000.00	\$0.00
Disbursements	\$11,218.70	\$12,152.63	\$13,019.44
Balance - Month End	\$151,074.90	\$238,922.27	\$225,902.83
SAVING ACCOUNT - NCCMT			
Balance - Month Beginning	\$434,563.32	\$435,115.00	\$692,786.42
Receipts	\$551.68	\$357,671.42	\$858.67
Disbursements	\$0.00	\$100,000.00	\$0.00
Balance - Month End	\$435,115.00	\$692,786.42	\$693,645.09
TERM ACCOUNT - NCCMT			
Balance - Month Beginning	\$18,999.24	\$19,027.62	\$19,056.17
Receipts	\$28.38	\$28.55	\$28.15
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$19,027.62	\$19,056.17	\$19,084.32
SAVING ACCOUNT - FNB			
Balance - Month Beginning	\$58,314.77	\$58,384.27	\$58,461.05
Receipts	\$69.50	\$76.78	\$74.48
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$58,384.27	\$58,461.05	\$58,535.53
PETTY CASH - Balance (on Hand) @ Month-End	\$30.00	\$30.00	\$30.00
TOTAL POWELL BILL FUND	\$663,631.79	\$1,009,255.91	\$997,197.77

STORM WATER FUND (25):

	November-19	December-19	January-20
CHECKING ACCOUNT - FIRST CITIZENS			
Balance - Month Beginning	\$136,861.59	\$135,760.47	\$99,015.17
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$1,101.12	\$36,745.30	\$2,564.66
Balance - Month End	\$135,760.47	\$99,015.17	\$96,450.51
SAVINGS ACCOUNT - NCCMT			
Balance - Month Beginning	\$322,065.94	\$349,789.96	\$375,022.39
Receipts	\$27,724.02	\$25,232.43	\$25,560.71
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$349,789.96	\$375,022.39	\$400,583.10
SAVINGS ACCOUNT - FNB			
Balance - Month Beginning	\$84,291.39	\$84,391.85	\$84,502.83
Receipts	\$100.46	\$110.98	\$107.65
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$84,391.85	\$84,502.83	\$84,610.48
MONEY MARKET - FNB			
Balance - Month Beginning	\$316,892.84	\$317,459.34	\$318,085.56
Receipts	\$566.50	\$626.22	\$445.76
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$317,459.34	\$318,085.56	\$318,531.32
TOTAL STORM WATER FUND	\$887,401.62	\$876,625.95	\$900,175.41

POLICE FUND (30):

	November-19	December-19	January-20
<i>CHECKING ACCOUNT- FIRST CITIZENS (Police Fundraiser)</i>			
Balance - Month Beginning	\$24,946.18	\$26,785.90	\$24,620.98
Receipts	\$3,250.00	\$4,325.00	\$2,975.00
Disbursements	\$1,410.28	\$6,489.92	\$1,869.77
Balance - Month End	\$26,785.90	\$24,620.98	\$25,726.21
<i>CHEKCKING ACCOUNT- FIRST CITIZENS (Police Seized Funds)</i>			
Balance - Month Beginning	\$80,104.73	\$81,176.02	\$80,600.14
Receipts	\$1,095.30	\$0.00	\$0.00
Disbursements	\$24.01	\$575.88	\$160.00
Balance - Month End	\$81,176.02	\$80,600.14	\$80,440.14
<i>CHECKING ACCOUNT - FIRST CITIZENS (Federal Asset Forfeiture)</i>			
Balance - Month Beginning	\$179,458.61	\$130,992.65	\$130,992.65
Receipts	\$0.00	\$0.00	\$6,435.00
Disbursements	\$48,465.96	\$0.00	\$0.00
Balance - Month End	\$130,992.65	\$130,992.65	\$137,427.65
<i>CHECKING ACCOUNT - FIRST CITIZENS (NC Asset Forfeiture)</i>			
Balance - Month Beginning	\$5,095.35	\$5,177.04	\$5,294.65
Receipts	\$81.69	\$117.61	\$72.87
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$5,177.04	\$5,294.65	\$5,367.52
<i>TOTAL POLICE FUND</i>	\$244,131.61	\$241,508.42	\$248,961.52

INFRASTRUCTURE FUND (50):

	November-19	December-19	January-20
<i>SAVINGS ACCOUNT- FIRST CITIZENS</i>			
Balance - Month Beginning	\$13,237.29	\$13,237.29	\$13,237.29
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$13,237.29	\$13,237.29	\$13,237.29
<i>TOTAL INFRASTRUCURE FUND</i>	\$13,237.29	\$13,237.29	\$13,237.29

TOURISM FUND (60):

	November-19	December-19	January-20
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$145,385.51	\$142,249.54	\$141,194.22
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$3,135.97	\$1,055.32	\$1,804.29
Balance - Month End	\$142,249.54	\$141,194.22	\$139,389.93
<i>TOTAL TOURISM FUND</i>	\$142,249.54	\$141,194.22	\$139,389.93

SUMMARY CASH - ALL FUNDS:

	November-19	December-19	January-20
TOTAL GENERAL FUND (w/ Petty Cash)	\$7,075,171.72	\$7,842,389.92	\$9,146,581.05
TOTAL POWELL BILL FUND (w/ Petty Cash)	\$663,631.79	\$1,009,255.91	\$997,197.77
TOTAL STORM WATER FUND	\$887,401.62	\$876,625.95	\$900,175.41
TOTAL POLICE FUND	\$244,131.61	\$241,508.42	\$248,961.52
TOTAL INFRASTRUCTURE FUND	\$13,237.29	\$13,237.29	\$13,237.29
TOTAL TOURISM FUND	\$142,249.54	\$141,194.22	\$139,389.93
<i>TOTAL CASH (ALL FUNDS)</i>	\$9,025,823.57	\$10,124,211.71	\$11,445,542.97

REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10 General Fund					
Revenue					
1000 Administrative					
10-1000-3100 AD VALOREM TAXES - LEVY	7,900,000.00	1,547,692.88	8,085,039.52	-185,039.52	102
10-1000-3101 AD VALOREM TAXES - PRIOR YEAR	40,000.00	5,789.90	22,194.20	17,805.80	55
10-1000-3102 AUTO FEE	215,000.00	19,080.00	135,502.78	79,497.22	63
10-1000-3103 AD VALOREM TAXES - INTEREST	25,000.00	0.00	1,487.89	23,512.11	6
10-1000-3110 MOTOR VEHICLE TAX	670,000.00	61,992.93	436,163.63	233,836.37	65
10-1000-3220 TAXES - SOLID WASTE DISPOSAL	17,000.00	0.00	10,310.47	6,689.53	61
10-1000-3225 VEHICLE RENTAL TAX	4,000.00	498.61	7,698.11	-3,698.11	192
10-1000-3250 OTHER TAXES - ABC	100,000.00	28,158.00	92,633.00	7,367.00	93
10-1000-3322 BEER & WINE TAX	100,000.00	0.00	0.00	100,000.00	0
10-1000-3324 UTILITY FRANCHISE TAX	1,100,000.00	0.00	607,925.20	492,074.80	55
10-1000-3325 SALES & USE TAX REFUND	1,850,000.00	181,262.96	1,246,428.34	603,571.66	67
10-1000-3800 OTHER FINANCING SOURCES	1,308,000.00	0.00	0.00	1,308,000.00	0
10-1000-3831 EARNINGS ON INVESTMENTS	50,000.00	9,492.30	42,624.13	7,375.87	85
10-1000-3834 ASSEMBLY ROOM DEPOSITS	0.00	85.00	445.00	-445.00	0
10-1000-3838 PARK USER FEES	0.00	-512.50	1,911.25	-1,911.25	0
10-1000-3839 OTHER MISCELLANEOUS REVENUE	50,000.00	-915.39	403,632.45	-353,632.45	807
10-1000-3840 REVENUE - GRANTS	0.00	0.00	8,622.11	-8,622.11	0
10-1000-3841 ZONING APPLICATION FEES	30,000.00	6,250.00	37,265.60	-7,265.60	124
10-1000-3844 SEWER BONDS (CMUD)	0.00	0.00	263,125.00	-263,125.00	0
10-1000-3850 APPROPRIATED FUND BALANCE	865,566.00	0.00	0.00	865,566.00	0
1000 Administrative Subtotal	\$14,324,566.00	\$1,858,874.69	\$11,403,008.68	\$2,921,557.32	80
3000 Fire					
10-3000-3839 OTHER MISCELLANEOUS REVENUE	1,247,160.00	0.00	505,645.64	741,514.36	41
3000 Fire Subtotal	\$1,247,160.00	\$0.00	\$505,645.64	\$741,514.36	41
5000 Police					
10-5000-3833 FEES, CONTRIBUTIONS & GENERAL	0.00	7,747.92	22,299.69	-22,299.69	0
10-5000-3839 OTHER MISCELLANEOUS REVEN	0.00	1,333.93	1,333.93	-1,333.93	0
10-5000-3840 PUBLIC SAFETY - GRANTS	0.00	3,514.59	28,567.32	-28,567.32	0
10-5000-3849 POLICE ALARM REVENUE	0.00	1,450.00	6,200.00	-6,200.00	0
5000 Police Subtotal	\$0.00	\$14,046.44	\$58,400.94	-\$58,400.94	0
Revenue Subtotal	\$15,571,726.00	\$1,872,921.13	\$11,967,055.26	\$3,604,670.74	77
Expenditure					
0100 Governing Body					
10-0100-4121 SALARIES - FT	30,000.00	2,307.72	17,307.90	12,692.10	58
10-0100-4181 FICA	2,295.00	176.54	1,324.05	970.95	58
10-0100-4313 ALLOWANCES - TECHNOLOGY	9,000.00	750.00	5,250.00	3,750.00	58
0100 Governing Body Subtotal	\$41,295.00	\$3,234.26	\$23,881.95	\$17,413.05	58
1000 Administrative					
10-1000-4121 SALARIES - FT	775,000.00	56,546.03	431,929.62	343,070.38	56
10-1000-4126 SALARIES - PT	10,000.00	0.00	0.00	10,000.00	0

REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10-1000-4181 FICA	59,670.00	4,044.96	31,035.68	28,634.32	52
10-1000-4182 NC RETIREMENT	69,363.00	5,083.46	38,988.01	30,374.99	56
10-1000-4183 HOSPITAL INSURANCE	110,000.00	8,765.04	58,952.86	51,047.14	54
10-1000-4189 401(K) CONTRIBUTION	38,750.00	2,827.32	21,684.27	17,065.73	56
10-1000-4265 BANK SVC CHARGE	5,000.00	568.07	2,908.46	2,091.54	58
10-1000-4391 ADVERTISING	2,000.00	85.73	309.73	1,690.27	15
10-1000-4399 OTHER SERVICES/STUDIES	10,000.00	0.00	0.00	10,000.00	0
1000 Administrative Subtotal	\$1,079,783.00	\$77,920.61	\$585,808.63	\$493,974.37	54
3000 Fire					
10-3000-4121 SALARIES - FT	1,300,000.00	95,623.34	698,255.82	601,744.18	54
10-3000-4126 SALARIES - PT	10,000.00	0.00	0.00	10,000.00	0
10-3000-4181 FICA	100,215.00	6,687.30	48,894.84	51,320.16	49
10-3000-4182 NC RETIREMENT	116,350.00	8,596.55	62,773.36	53,576.64	54
10-3000-4183 HOSPITAL INSURANCE	228,480.00	18,650.80	127,225.10	101,254.90	56
10-3000-4189 401(K) CONTRIBUTION	65,000.00	4,781.18	34,912.69	30,087.31	54
10-3000-4212 UNIFORMS	38,000.00	6,227.95	22,341.25	15,658.75	59
10-3000-4300 PUBLIC SAFETY	12,000.00	328.36	1,948.99	10,051.01	16
10-3000-4311 TRAINING & MILEAGE	5,000.00	0.00	1,378.72	3,621.28	28
10-3000-4375 DONATION - VFD	570,475.00	213,868.75	361,606.25	208,868.75	63
10-3000-4520 COMPUTERS / TECHNOLOGY	3,000.00	149.85	1,048.95	1,951.05	35
10-3000-8595 FIRE - CAPITAL EXPENDITURES	850,000.00	0.00	799,335.74	50,664.26	94
10-3000-9830 DEBT RETIREMENT (FIRE)	180,000.00	0.00	172,686.95	7,313.05	96
3000 Fire Subtotal	\$3,478,520.00	\$354,914.08	\$2,332,408.66	\$1,146,111.34	67
3200 Fire Ems					
10-3200-4121 SALARIES - FT	630,000.00	4,276.52	106,156.99	523,843.01	17
10-3200-4181 FICA	48,195.00	327.08	7,996.51	40,198.49	17
10-3200-4182 NC RETIREMENT	56,385.00	384.46	9,543.51	46,841.49	17
10-3200-4183 HOSPITAL INSURANCE	106,080.00	666.10	12,655.90	93,424.10	12
10-3200-4189 401(K) CONTRIBUTION	31,500.00	213.82	5,307.85	26,192.15	17
3200 Fire Ems Subtotal	\$872,160.00	\$5,867.98	\$141,660.76	\$730,499.24	16
3500 Streets & Highways					
10-3500-4121 SALARIES - FT	384,000.00	28,366.96	200,324.48	183,675.52	52
10-3500-4181 FICA	29,376.00	2,068.70	14,666.69	14,709.31	50
10-3500-4182 NC RETIREMENT	34,368.00	2,550.19	18,060.47	16,307.53	53
10-3500-4183 HOSPITAL INSURANCE	63,648.00	5,195.58	33,438.22	30,209.78	53
10-3500-4189 401(K) CONTRIBUTION	19,200.00	1,396.91	9,910.82	9,289.18	52
10-3500-4212 UNIFORMS	10,000.00	1,551.64	4,669.28	5,330.72	47
10-3500-4260 SUPPLIES & MATERIALS	60,000.00	706.50	29,258.13	30,741.87	49
10-3500-4311 TRAINING & MILEAGE	10,000.00	135.00	2,626.33	7,373.67	26
10-3500-4332 STREET LIGHTING	105,000.00	7,421.24	46,422.90	58,577.10	44
10-3500-4370 STORMWATER UTILITIES	78,000.00	0.00	39,447.60	38,552.40	51
10-3500-4513 STREET NAME SIGNS	15,000.00	3,657.25	6,868.39	8,131.61	46
10-3500-8580 GROUNDS MAINTENANCE	12,000.00	0.00	1,582.85	10,417.15	13
10-3500-8598 CAPITAL EXPENDITURES	180,000.00	0.00	92,182.54	87,817.46	51

REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10-3500-8599 CAP OUTLAY - SIDEWALKS	50,000.00	0.00	0.00	50,000.00	0
10-3500-9830 DEBT RETIREMENT (STREETS)	37,000.00	0.00	35,866.32	1,133.68	97
3500 Streets & Highways Subtotal	\$1,087,592.00	\$53,049.97	\$535,325.02	\$552,266.98	49
4000 Solid Waste					
10-4000-4394 GARBAGE/RUBBISH - CONT SVC	1,950,480.00	162,952.80	1,133,015.60	817,464.40	58
10-4000-4441 LANDFILL FEES	365,000.00	24,125.03	180,427.67	184,572.33	49
4000 Solid Waste Subtotal	\$2,315,480.00	\$187,077.83	\$1,313,443.27	\$1,002,036.73	57
5000 Police					
10-5000-4121 SALARIES - FT	2,500,000.00	184,564.87	1,324,866.11	1,175,133.89	53
10-5000-4126 SALARIES - PT	30,000.00	0.00	0.00	30,000.00	0
10-5000-4131 EMERGENCY SEPARATION/VAC	10,000.00	0.00	0.00	10,000.00	0
10-5000-4181 FICA	193,545.00	13,734.23	98,114.25	95,430.75	51
10-5000-4182 NC RETIREMENT	242,500.00	17,713.60	124,702.85	117,797.15	51
10-5000-4183 HOSPITAL INSURANCE	359,040.00	25,309.70	167,844.60	191,195.40	47
10-5000-4185 ESC - UNEMPLOYMENT	15,000.00	0.00	0.00	15,000.00	0
10-5000-4186 WORKER'S COMPENSATION	50,000.00	260.50	54,797.58	-4,797.58	110
10-5000-4189 401(K) CONTRIBUTION	125,000.00	9,168.28	64,417.15	60,582.85	52
10-5000-4192 PROF SVCS - LEGAL	7,500.00	3,750.00	7,500.00	0.00	100
10-5000-4196 PROF SVCS - MISCELLANEOUS	4,000.00	0.00	53.00	3,947.00	1
10-5000-4197 PROF SVCS - PHYSICALS/DRUG	4,000.00	20.00	912.20	3,087.80	23
10-5000-4198 PROF SVCS - PSYCTEST	4,000.00	0.00	515.00	3,485.00	13
10-5000-4199 PROF SVCS - DCI	10,000.00	2,604.00	5,208.00	4,792.00	52
10-5000-4200 COMM/RADIO	15,000.00	0.00	0.00	15,000.00	0
10-5000-4212 UNIFORMS	55,000.00	4,604.27	14,305.80	40,694.20	26
10-5000-4213 DUTY SUPPLIES & EQUIPMENT	50,000.00	703.78	24,467.00	25,533.00	49
10-5000-4250 INSURANCE & BONDS	35,000.00	0.00	28,810.59	6,189.41	82
10-5000-4251 FUEL	100,000.00	10,633.28	41,115.24	58,884.76	41
10-5000-4252 TIRES	13,000.00	1,506.32	4,751.78	8,248.22	37
10-5000-4253 AUTO SUPPLIES	5,000.00	186.39	1,520.46	3,479.54	30
10-5000-4260 SUPPLIES & MATERIALS	27,500.00	2,272.22	8,615.64	18,884.36	31
10-5000-4270 GRANT MATCHING FUNDS	6,000.00	0.00	0.00	6,000.00	0
10-5000-4311 TRAINING & MILEAGE	35,000.00	2,488.93	20,584.00	14,416.00	59
10-5000-4321 TELEPHONE	21,000.00	1,503.41	10,185.96	10,814.04	49
10-5000-4325 POSTAGE	5,000.00	402.23	2,095.61	2,904.39	42
10-5000-4330 UTILITIES	23,000.00	4,086.30	13,635.52	9,364.48	59
10-5000-4341 PRINTING	5,000.00	89.60	2,239.95	2,760.05	45
10-5000-4344 CLEANING/HOUSEKEEPING	7,200.00	335.00	2,315.00	4,885.00	32
10-5000-4350 REPAIRS& MAINT - COMPUTER	118,000.00	3,000.00	79,188.17	38,811.83	67
10-5000-4352 REPAIRS & MAINT - EQUIPMENT	22,500.00	1,785.23	5,787.31	16,712.69	26
10-5000-4353 REPAIRS & MAINT- AUTO	65,000.00	3,191.87	25,924.04	39,075.96	40
10-5000-4391 ADVERTISING	1,000.00	0.00	0.00	1,000.00	0
10-5000-4398 DISPATCHING	150,000.00	0.00	150,000.00	0.00	100
10-5000-4452 AUTO INSURANCE	35,000.00	794.26	14,881.46	20,118.54	43
10-5000-4491 DUES & SUBSCRIPTIONS	2,000.00	360.00	731.00	1,269.00	37

REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10-5000-4520 COMPUTERS / TECHNOLOGY	180,000.00	1,168.14	20,384.39	159,615.61	11
10-5000-4540 VEHICLES	354,000.00	0.00	61,653.21	292,346.79	17
10-5000-4550 K-9 PROGRAM	7,500.00	360.29	3,434.91	4,065.09	46
10-5000-5030 INVESTIGATIONS	20,000.00	197.69	5,021.99	14,978.01	25
10-5000-5070 MHPD - TASER	9,000.00	0.00	8,663.00	337.00	96
10-5000-9830 DEBT RETIREMENT (POLICE)	126,000.00	0.00	120,074.21	5,925.79	95
5000 Police Subtotal	\$5,047,285.00	\$296,794.39	\$2,519,316.98	\$2,527,968.02	50
6000 Parks					
10-6000-4126 SALARIES - PT	72,000.00	4,887.50	37,852.25	34,147.75	53
10-6000-4181 FICA	5,508.00	373.88	2,895.64	2,612.36	53
10-6000-4223 STORMWATER UTILITIES	7,100.00	0.00	0.00	7,100.00	0
10-6000-4240 REPAIRS & MAINT - SUPPLIES	1,500.00	0.00	88.63	1,411.37	6
10-6000-4260 SUPPLIES & MATERIALS	6,000.00	460.75	1,367.90	4,632.10	23
10-6000-4330 UTILITIES	27,000.00	3,890.70	15,108.96	11,891.04	56
10-6000-4351 REPAIRS & MAINT - BUILDINGS	7,000.00	930.36	4,597.82	2,402.18	66
10-6000-4352 REPAIRS & MAINT - EQUIPMENT	11,000.00	213.49	1,854.14	9,145.86	17
10-6000-4355 REPAIRS & MAINT - GROUNDS	22,000.00	1,182.72	11,664.57	10,335.43	53
10-6000-4359 REPAIRS & MAINT - OTHER	500.00	0.00	0.00	500.00	0
10-6000-4393 MISC CONTRACTUAL SVCS	5,000.00	0.00	0.00	5,000.00	0
10-6000-8520 CAPITAL OUTLAY	100,000.00	4,548.00	14,548.00	85,452.00	15
6000 Parks Subtotal	\$264,608.00	\$16,487.40	\$89,977.91	\$174,630.09	34
7000 Debt Service					
10-7000-4512 DEBT SVC - PRINCIPAL (FLEET)	234,552.00	0.00	234,551.89	0.11	100
10-7000-4519 DEBT SVC - PRINCIPAL (SEWER)	250,000.00	0.00	0.00	250,000.00	0
10-7000-4522 DEBT SVC - INTEREST (FLEET)	15,826.00	0.00	15,825.69	0.31	100
10-7000-4529 DEBT SVC - INTEREST (SEWER)	13,125.00	0.00	6,562.50	6,562.50	50
7000 Debt Service Subtotal	\$513,503.00	\$0.00	\$256,940.08	\$256,562.92	50
7500 Non-Departmental					
10-7500-4190 CONTRACTED TAX BILLING SVC	23,000.00	0.00	0.00	23,000.00	0
10-7500-4191 PROFESSIONAL SVCS - ACCOUNTING	22,000.00	0.00	4,955.00	17,045.00	23
10-7500-4192 PROFESSIONAL SVCS - LEGAL	75,000.00	1,500.00	57,056.24	17,943.76	76
10-7500-4193 PROFESSIONAL SVCS - CODE	6,000.00	0.00	0.00	6,000.00	0
10-7500-4195 PROF SVCS - ANIMAL CONTROL	125,000.00	9,360.00	40,870.00	84,130.00	33
10-7500-4197 PROF SVCS - PHYSICALS/DRUG	0.00	0.00	50.00	-50.00	0
10-7500-4223 STORMWATER UTILITIES	5,000.00	0.00	0.00	5,000.00	0
10-7500-4250 INSURANCE & BONDS	145,000.00	1,029.56	112,852.92	32,147.08	78
10-7500-4251 FUEL	4,000.00	0.00	0.00	4,000.00	0
10-7500-4260 SUPPLIES & MATERIALS	40,000.00	5,753.71	31,521.37	8,478.63	79
10-7500-4311 TRAINING & MILEAGE	25,000.00	146.05	3,957.04	21,042.96	16
10-7500-4312 ALLOWANCES - AUTO	6,000.00	400.00	2,800.00	3,200.00	47
10-7500-4321 TELEPHONE	33,500.00	4,656.36	20,470.89	13,029.11	61
10-7500-4325 POSTAGE	7,500.00	566.57	2,627.52	4,872.48	35
10-7500-4330 UTILITIES	38,000.00	6,535.03	24,496.74	13,503.26	64
10-7500-4350 REPAIRS & MAINT - COMPUTER	50,000.00	3,475.00	24,496.99	25,503.01	49

REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10-7500-4351 REPAIRS & MAINT - BUILDINGS	25,000.00	2,452.87	15,841.93	9,158.07	63
10-7500-4352 REPAIRS & MAINT - EQUIPMENT	5,000.00	0.00	1,776.35	3,223.65	36
10-7500-4371 DONATION - CHAMBER	20,000.00	0.00	20,000.00	0.00	100
10-7500-4372 DONATION - KIDS VOTING	2,500.00	0.00	2,500.00	0.00	100
10-7500-4373 DONATION - MHAA	70,000.00	0.00	70,000.00	0.00	100
10-7500-4374 DONATION - LEVINE CENTER	6,000.00	0.00	6,000.00	0.00	100
10-7500-4376 DONATION - SERVANT'S HEART	15,000.00	0.00	15,000.00	0.00	100
10-7500-4391 ADVERTISING	2,000.00	0.00	855.55	1,144.45	43
10-7500-4393 MISC CONTRACTUAL SVCS	75,000.00	26,115.86	56,551.87	18,448.13	75
10-7500-4491 DUES & SUBSCRIPTIONS	36,000.00	125.00	34,164.88	1,835.12	95
10-7500-4585 OFFICE EQUIPMENT	10,000.00	0.00	5,798.75	4,201.25	58
7500 Non-Departmental Subtotal	\$871,500.00	\$62,116.01	\$554,644.04	\$316,855.96	64
Expenditure Subtotal	\$15,571,726.00	\$1,057,462.53	\$8,353,407.30	\$7,218,318.70	54
Before Transfers	Excess Of Revenue Subtotal	\$0.00	\$815,458.60	\$3,613,647.96	0
After Transfers	Excess Of Revenue Subtotal	\$0.00	\$815,458.60	\$3,613,647.96	0

REVENUE & EXPENDITURE STATEMENT FOR 20 POWELL BILL

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
20 Powell Bill Fund					
Revenue					
7500 Non-Departmental					
20-7500-3321 ALLOCATION	700,000.00	0.00	714,248.94	-14,248.94	102
20-7500-3831 EARNINGS ON INVESTMENTS	2,000.00	961.30	6,111.20	-4,111.20	306
20-7500-3850 UNDESIGNATED FUND BALANCE	68,000.00	0.00	0.00	68,000.00	0
7500 Non-Departmental Subtotal	\$770,000.00	\$961.30	\$720,360.14	\$49,639.86	94
Revenue Subtotal	\$770,000.00	\$961.30	\$720,360.14	\$49,639.86	94
Expenditure					
2000 Planning					
20-2000-4440 ST MAINT - CONTRACTUAL	510,000.00	0.00	0.00	510,000.00	0
2000 Planning Subtotal	\$510,000.00	\$0.00	\$0.00	\$510,000.00	0
7500 Non-Departmental					
20-7500-4241 ST MAINT - GRAVEL	13,000.00	1,656.34	4,623.49	8,376.51	36
20-7500-4242 ST MAINT - ASPHALT	18,000.00	82.44	7,764.78	10,235.22	43
20-7500-4244 ST MAINT - TRAFFIC SIGNS	6,000.00	1,788.89	4,895.04	1,104.96	82
20-7500-4251 ST MAINT - FUEL	30,000.00	2,127.49	15,571.24	14,428.76	52
20-7500-4252 ST MAINT - TIRES & TUBES	5,000.00	0.00	622.26	4,377.74	12
20-7500-4253 ST MAINT - PARTS	5,000.00	299.09	1,752.06	3,247.94	35
20-7500-4260 SUPPLIES & MATERIALS	1,000.00	0.00	828.05	171.95	83
20-7500-4352 REPAIRS & MAINT - EQUIPMENT	25,000.00	2,450.88	12,519.99	12,480.01	50
20-7500-4353 REPAIRS & MAINT - AUTO	20,000.00	4,553.40	7,659.82	12,340.18	38
20-7500-4354 ST MAINT - RIGHT OF WAY	5,000.00	225.78	1,556.21	3,443.79	31
20-7500-4393 MISC CONTRACTUAL SVCS	2,000.00	0.00	950.00	1,050.00	48
20-7500-4442 SIDEWALKS	100,000.00	493.70	12,210.03	87,789.97	12
7500 Non-Departmental Subtotal	\$230,000.00	\$13,678.01	\$70,952.97	\$159,047.03	31
8000 Capital Outlay					
20-8000-4555 CAPITAL OUTLAY - 218 IMPROVE	30,000.00	0.00	0.00	30,000.00	0
8000 Capital Outlay Subtotal	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0
Expenditure Subtotal	\$770,000.00	\$13,678.01	\$70,952.97	\$699,047.03	9
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$12,716.71	\$649,407.17	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$12,716.71	\$649,407.17	0

REVENUE & EXPENDITURE STATEMENT FOR 25 STORM WATER

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
25 Storm Water Fund					
Revenue					
7500 Non-Departmental					
25-7500-3831 EARNINGS ON INVESTMENTS	5,000.00	1,022.21	8,180.57	-3,180.57	164
25-7500-3842 STORM WATER FEES COLLECTED	330,000.00	25,091.91	202,474.03	127,525.97	61
25-7500-3850 FUND BALANCE - UNRESERVED	193,728.00	0.00	0.00	193,728.00	0
7500 Non-Departmental Subtotal	\$528,728.00	\$26,114.12	\$210,654.60	\$318,073.40	40
Revenue Subtotal	\$528,728.00	\$26,114.12	\$210,654.60	\$318,073.40	40
Expenditure					
1000 Administrative					
25-1000-4121 SALARIES - FT	256,000.00	18,196.47	130,361.60	125,638.40	51
25-1000-4181 FICA	19,584.00	1,329.73	9,411.21	10,172.79	48
25-1000-4182 NC RETIREMENT	22,912.00	1,635.84	11,685.94	11,226.06	51
25-1000-4183 HOSPITAL INSURANCE	42,432.00	3,463.72	21,848.08	20,583.92	51
25-1000-4189 401(K) CONTRIBUTION	12,800.00	931.28	6,460.94	6,339.06	50
1000 Administrative Subtotal	\$353,728.00	\$25,557.04	\$179,767.77	\$173,960.23	51
7500 Non-Departmental					
25-7500-4730 STORM WATER REPAIRS	100,000.00	2,391.29	6,705.32	93,294.68	7
25-7500-4732 SW - PHASE II PROGRAM COSTS	75,000.00	0.00	26,823.35	48,176.65	36
7500 Non-Departmental Subtotal	\$175,000.00	\$2,391.29	\$33,528.67	\$141,471.33	19
Expenditure Subtotal	\$528,728.00	\$27,948.33	\$213,296.44	\$315,431.56	40
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$1,834.21	-\$2,641.84	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$1,834.21	-\$2,641.84	0

REVENUE & EXPENDITURE STATEMENT FOR 30 MINT HILL POLICE

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
30 Mint Hill Police Fund					
Revenue					
5000 Police					
30-5000-3846 NC ASSET REVEUE	0.00	72.87	470.19	-470.19	0
30-5000-3847 FED ASSET REVENUE	0.00	6,435.00	25,979.37	-25,979.37	0
30-5000-3848 POLICE FUNDRAISER REVENUE	0.00	2,588.39	9,422.14	-9,422.14	0
5000 Police Subtotal	\$0.00	\$9,096.26	\$35,871.70	-\$35,871.70	0
Revenue Subtotal	\$0.00	\$9,096.26	\$35,871.70	-\$35,871.70	0
After Transfers	Excess Of Revenue Subtotal	\$0.00	\$9,096.26	\$35,871.70	0

REVENUE & EXPENDITURE STATEMENT FOR 50 INFRASTRUCTURE

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
50 Infrastructure Fund					
Revenue					
7500 Non-Departmental					
50-7500-3831 EARNINGS ON INVESTMENTS	50.00	0.00	0.00	50.00	0
7500 Non-Departmental Subtotal	\$50.00	\$0.00	\$0.00	\$50.00	0
Revenue Subtotal	\$50.00	\$0.00	\$0.00	\$50.00	0
Expenditure					
9000 Contingency					
50-9000-9999 CONTINGENCY	50.00	0.00	0.00	50.00	0
9000 Contingency Subtotal	\$50.00	\$0.00	\$0.00	\$50.00	0
Expenditure Subtotal	\$50.00	\$0.00	\$0.00	\$50.00	0
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	\$0.00	0

REVENUE & EXPENDITURE STATEMENT FOR 60 TOURISM FUND

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
60 Tourism Fund					
Revenue					
7500 Non-Departmental					
60-7500-3270 TOURISM TAX REVENUE	240,000.00	0.00	135,790.18	104,209.82	57
60-7500-3831 EARNINGS ON INVESTMENTS	150.00	0.00	0.00	150.00	0
60-7500-3840 REVENUE - GRANTS	5,000.00	0.00	0.00	5,000.00	0
7500 Non-Departmental Subtotal	\$245,150.00	\$0.00	\$135,790.18	\$109,359.82	55
Revenue Subtotal	\$245,150.00	\$0.00	\$135,790.18	\$109,359.82	55
Expenditure					
7500 Non-Departmental					
60-7500-4220 CULTURAL EVENTS	25,000.00	1,706.31	23,662.47	1,337.53	95
60-7500-4225 ARTS & SCIENCE DONATION	10,000.00	0.00	0.00	10,000.00	0
60-7500-4373 MINT HILL MADNESS	20,000.00	0.00	0.00	20,000.00	0
60-7500-4376 DONATIONS	116,125.00	0.00	89,500.00	26,625.00	77
7500 Non-Departmental Subtotal	\$171,125.00	\$1,706.31	\$113,162.47	\$57,962.53	66
9000 Contingency					
60-9000-9999 CONTINGENCY	94,025.00	0.00	34,301.52	59,723.48	36
9000 Contingency Subtotal	\$94,025.00	\$0.00	\$34,301.52	\$59,723.48	36
Expenditure Subtotal	\$265,150.00	\$1,706.31	\$147,463.99	\$117,686.01	56
Before Transfers	Deficiency Of Revenue Subtotal	-\$20,000.00	-\$1,706.31	-\$11,673.81	58
After Transfers	Deficiency Of Revenue Subtotal	-\$20,000.00	-\$1,706.31	-\$11,673.81	58

REVENUE & EXPENDITURE STATEMENT FOR 60 TOURISM FUND

TOWN OF MINT HILL

01/01/2020 To 01/31/2020

FY 2019-2020

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
GRAND TOTAL	-\$20,000.00	\$808,297.63	\$4,284,611.18	-\$4,304,611.18	-21,423



TOWN OF MINT HILL RESOLUTION

RESOLUTION CONCERNING EXCHANGE OF PROPERTY WITH BYFIORENZASAI MINT HILL, LLC

The Town of Mint Hill ("Town"), in connection with certain surplus properties located in Mecklenburg County desires to exchange certain property owned by Town for certain property owned by byFiorenza SAI Mint Hill, LLC, a North Carolina limited liability company ("ByFiorenza").

Specifically, Town and ByFiorenza propose an exchange as follows:

- The property expected to be conveyed by Town to ByFiorenza is as follows: approximately 0.583 acres of a portion of Mecklenburg County Tax Parcel Number 137-301-19 (the "Town Surplus Property").
- The property expected to be conveyed by ByFiorenza to Town is as follows: approximately 0.502 acres consisting of a portion of Mecklenburg County Tax Parcel Number 137-301-15 (the "ByFiorenza Surplus Property") together with certain "Demolition and Grading Services" as defined (as defined in the proposed Exchange Agreement by and between Town and ByFiorenza).
- The value of the Town Surplus Property is estimated to be \$76,254.94. The value of the ByFiorenza Surplus Property and the Demolition and Grading Services is estimated to be \$140,660.35.

Thus, the value of the property and other consideration to be received by Town exceeds the value of the property and other consideration to be conveyed by Town. Accordingly, Town hereby approves the above described exchange.]

Town hereby authorizes its Manager, or designee, to approve and sign, with the advice of legal counsel, all necessary or appropriate documents to complete this exchange.

Adopted this the 12th day of March 2020

Approved as to Form:

Brad Simmons, Mayor

Town Attorney



MEMORANDUM

DATE: March 12, 2020
SUBJECT: **Town Hall and Police Department Generator Projects Contract Award**
FROM: Steve Frey, PE, Town Engineer & Director of Public Works
TO: Mayor and Commissioners

Staff has recently advertised the Town Hall and Police department Generator Projects for construction. [INSERT CONTRACTOR'S NAME] was the lowest responsive bidder in the amount of [INSERT BID PRICE]. This work will be paid for from the Federal Asset Forfeiture fund.

After review of the bids received, staff recommends that the Board of Commissioners authorize the Town Manager to award this work to [INSERT CONTRACTOR'S NAME] in the amount of [INSERT BID AMOUNT].

MEMORANDUM

DATE: March 12, 2020
SUBJECT: **Mint Hill Commons Subdivision Streets Acceptance**
FROM: Steve Frey, PE, Town Engineer & Director of Public Works
TO: Board of Commissioners

Mr. Mayor and Commissioners,

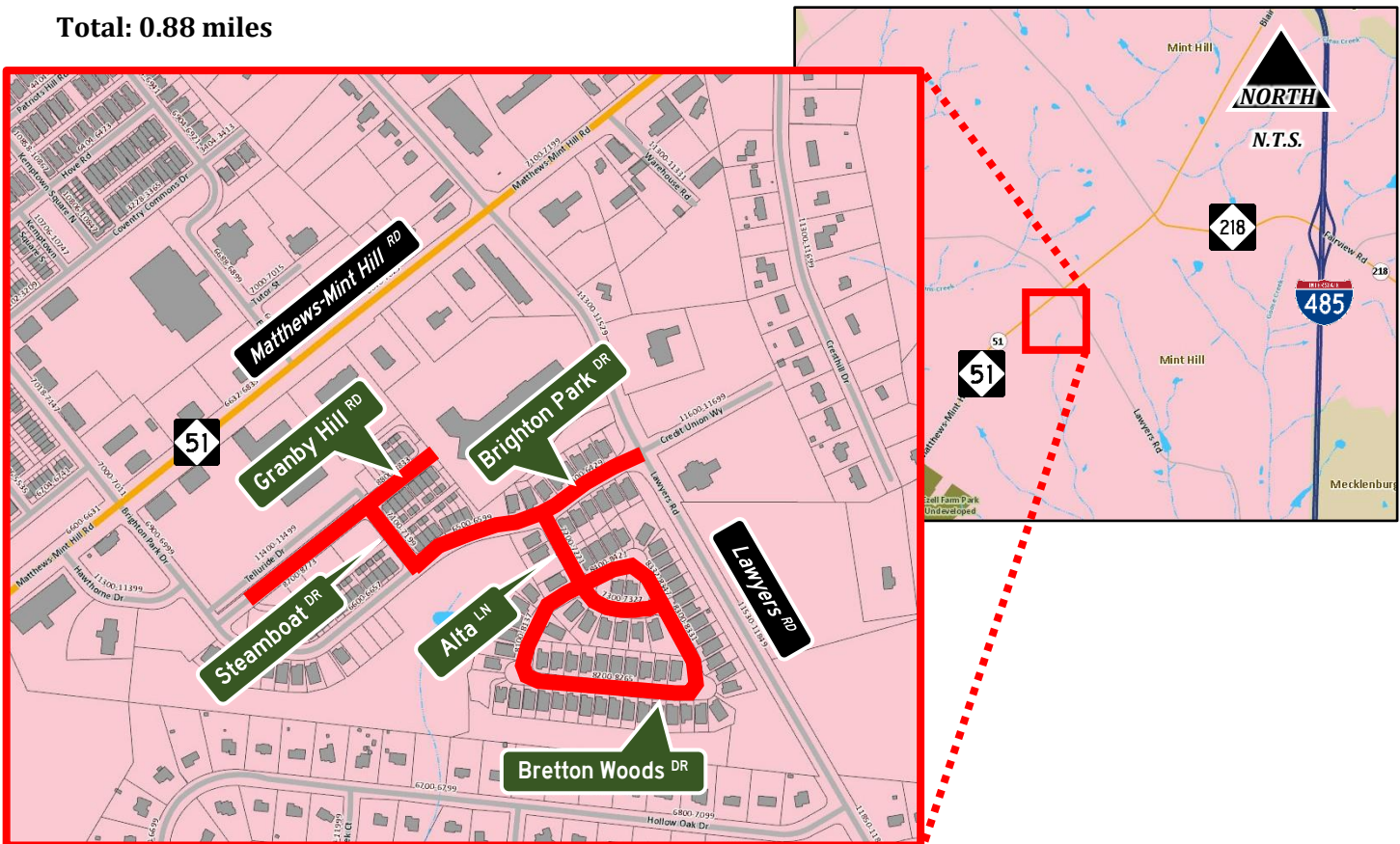
The developer of the Mint Hill Commons subdivision has successfully completed the majority of the roads and public infrastructure of the subdivision and has requested that they be accepted into the Town's roadway network.

After reviewing the satisfactory inspection reports and the developer's request, I recommend that the Town accept these roads into its roadway network. The remaining roads will be petitioned for acceptance at a later date.

This request includes the following roads:

- **Alta Lane;** approx. 0.12 miles
- **Bretton Woods Drive;** approx. 0.35 miles
- **Brighton Park Drive** (*Lawyers Rd. to Steamboat Dr.*); approx. 0.18 miles
- **Steamboat Drive** (*Brighton Park Dr. to Granby Hill Rd.*); approx. 0.06 miles
- **Granby Hill Road** (*Steamboat Dr. to end*); approx. 0.17 miles

Total: 0.88 miles





**RESOLUTION CONCERNING SALE OF PERSONAL PROPERTY
FROM THE TOWN OF MINT HILL, NC TO KERSHAW COUNTY, SC**

The Town of Mint Hill, North Carolina ("Mint Hill") desires to sell to Kershaw County, South Carolina ("Kershaw County") that certain 1996 Mack MR690P fire truck and related apparatus currently owned by Mint Hill (the "Fire Truck").

Specifically, Mint Hill and Kershaw County propose a sale and purchase of the Fire Truck (collectively, the "Transaction") as follows:

- The Fire Truck will be sold by Mint Hill to Kershaw County "as is," with no representations, warranties or guarantees, either express or implied, from Mint Hill.
- The sale/purchase price for the Fire Truck will be Twenty-Five Thousand and No/100 Dollars (\$25,000.00).
- The Transaction will be effected pursuant to N.C.G.S. §160A-274, wherein a "governmental unit" (as defined therein) "may, upon such terms and conditions as it deems wise, with or without consideration,... sell to, or purchase from any other governmental unit any interest in real or personal property."

The Fire Truck is surplus personal property of Mint Hill. Accordingly, Mint Hill hereby (a) approves the Transaction, and (b) authorizes its Manager, or designee, to approve and sign, with the advice of legal counsel, all necessary or appropriate documents to complete the Transaction.

Adopted this the 12th day of March 2020

Approved as to Form:

Brad Simmons, Mayor

Town Attorney

TOWN OF MINT HILL NOISE APPLICATION



FOR OFFICE USE ONLY

Date Filed _____

Date Issued _____

Date Denied _____

Name: MINT HILL RODEOAddress: 7601 MATTHEWS MINT HILL RD, MINT HILLPhone: 704.573.0726Is the applicant the person responsible for this activity? No

If not, list name, address and phone number of each person in charge:

• SEE BOARD OF TRUSTEES ATTACHEDDate of the Activity APRIL 24 Time (Start to finish) 6p-1030 pmLocation of Activity: APRIL 25 9a-1030 PM8301 BARILETT RD, MINT HILL

Describe fully what the activity will consist of, and who or what will be involved:

THE MINT HILL RODEO IS A PARTNERSHIP BETWEEN THE HISTORICAL SOCIETY AND THE SOUTH CAROLINA HIGH SCHOOL RODEO ASSOCIATION. CONTESTANTS ARE HIGH SCHOOL STUDENTS WHO ARE COMPETING FOR PRIZES AND SCHOLARSHIPS.

Applicant Signature

NOTE: The applicant shall notify the Mint Hill Police Department when the amplification equipment is ready for a sound check by the noise control officer. Using a sound-level meter, the noise control officer may take readings to confirm that the levels have been set at the permitted level. Please call 704-889-2231 to request an officer to conduct the compliance check. The applicant shall also ensure that guest traffic does not interfere with normal traffic on their street.

REVIEW

Police Department

Chief of Police

MINT HILL HISTORICAL SOCIETY

2019 BOARD OF TRUSTEES

2019 OFFICERS

(TWO YEAR TERM ENDING DEC. 2019)

PRESIDENT

STAN DAVIS

EXECUTIVE DIRECTOR

BECKY GRIFFIN

VICE PRESIDENTS

BOB ROWLAND
MICKEY ELLINGTON

TREASURER

JUDY MCWHIRTER

SECRETARY

SHARON HEATH

2019 TRUSTEES

(THREE YEAR TERM OF OFFICE)

Dr. Gary Ritter (Class of 2019)

2518 Bricker Dr.
Charlotte, NC 28273
704-651-2400
Gary.Ritter@cpcc.edu

Rev. Stan Davis (Class of 2019)

1400 Painter Place
Charlotte, NC 28212
704-536-7793
sedmfd@yahoo.com

Tom Flowe (Class of 2019)

606 Birch View Dr Apt 23
Matthews, NC 28105
704-578-7164
tomeflowe@carolina.rr.com

George McDonald (Class of 2019)

10429 Surrey Ct
Mint Hill, NC 28227
704-545-7693
minthillprospector@bellsouth.net

Bob Rowland (Class of 2019)

11200 Lawyers Road
Mint Hill, NC 28227
704-545-5889
rlrtfb@aol.com

Sharon Heath (Class of 2019)

11533 Lemmond Acres Dr.
Mint Hill, NC 28227
704-575-4288
Sha_ron.heath@yahoo.com

Charlie Burdick (Class of 2020)

5700 Matthews Mint Hill Rd
Mint Hill, NC 28227
704-545-5323
Bur5700@aol.com

Dale Dalton (Class of 2020)

13100 Clover Bottom
Mint Hill, NC 28227
704-506-7773
dale7307d@aol.com

Mickey Ellington (Class of 2020)

6556 Robin Hollow Drive
Mint Hill, NC 28227
704-545-4221
minthillmickey@carolina.rr.com

Becky Griffin (Class of 2020)

6000 Robin Hollow Rd
Mint Hill, NC 28227
704-545-5766
beckygriffin@bellsouth.net

Billy Hawkins (Class of 2020)

1806 Bogey Court
Matthews, NC 28104
704-309-3359
cni@windstream.net

Sean Barbee (Class of 2020)

818 West Main Street
Locust, NC 28097
980-721-3963
sbarbee@griffinmasonry.com

Tony Griffin (Class of 2021)

1334 Rock Hill Church Rd
Matthews, NC 28104
704-882-2988
tgriffin@griffinmasonry.com

Judy McWhirter (Class of 2021)

PO Box 23510
Mint Hill, NC 28227
704-545-5478
uuunderdog@aol.com

Lewis West (Class of 2021)

10401 Williams Road
Mint Hill, NC 28227
704-545-7236
lewiswest1119@aol.com

Chad Davis (Class of 2021)

13725 Jonathan's Ridge Rd
Mint Hill, NC 28227
704-506-6418
cdavis@griffinmasonry.com

Ed Berti (Class of 2021)

15108 Ockeechobee Ct,
Mint Hill, NC 28227
704-560-4448
eberti7777@gmail.com

Scott Harris (Class of 2021)

7130 Matthews-Mint Hill Rd
Mint Hill, NC 28227
704-497-9604
Funnelcakeman12@gmail.com





PUBLIC HEARING

CASE:	ZC20-1
EXISTING ZONING	R
PROPOSED ZONING	R (CD)
PROPERTY OWNER:	MECKLENBURG COUNTY
APPLICANT	DENNIS TERRY W/ BLOC DESIGN
LOCATION	8320 MAYERLING DRIVE
TAX PARCEL NUMBER	135-131-01
REQUEST	PARK

APPLICATION SUMMARY:

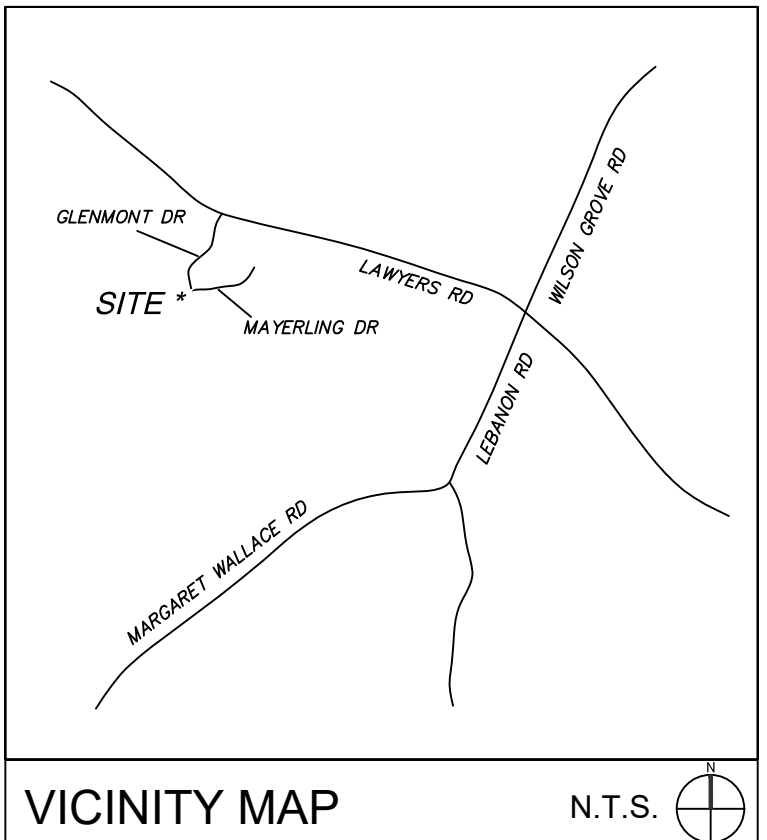
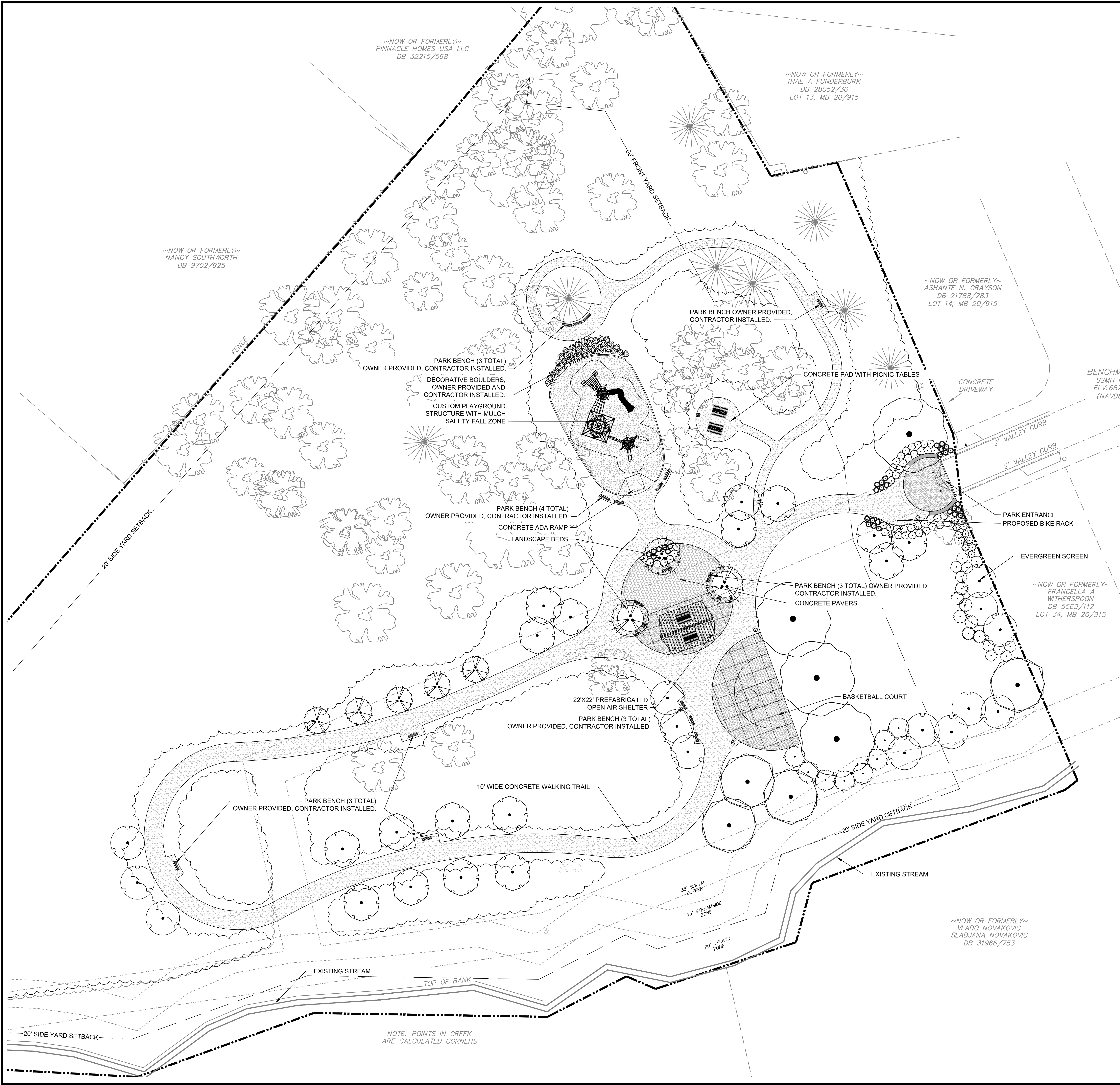
The applicant is seeking approval for a park. Refer to the attached Zoning Plan to review the park design.

Park	A facility operated by an entity, other than the Town of Mint Hill, that may or may not be open to the general public for outdoor active recreational uses, including, but not limited to: ball fields, swimming facilities, camping facilities, and which contains improvements designed specifically for such active recreational uses. Such facilities may also contain improvements designed for passive recreational uses. (See Section 7.2.15, Nonresidential Use in the Residential Zoning District.)
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Conditional District decisions shall be made in consideration of identified relevant adopted land use plan. Conditional District rezoning is a legislative procedure under which the Board of Commissioners has the authority to increase, tighten, add, vary, modify or waive specific conditions or standards. In approving a petition for the rezoning of property to a Conditional District the Board of Commissioners may request reasonable and appropriate conditions.

MEETING DATES:

PUBLIC HEARING	THURSDAY, March 12, 2020
PLANNING BOARD	MONDAY, March 16, 2020
BOARD OF COMMISSIONERS	THURSDAY, April 9, 2020



SURVEY DISCLAIMER
TOPOGRAPHIC SURVEY DATED MARCH 19, 2018 PROVIDED BY
CAROLINA SURVEYORS, INC., PO BOX 267 PINEVILLE, NORTH
CAROLINA, 28134, (704) 889-7601

- LEGEND**
- SYMBOL
- CONCRETE SIDEWALK
 - ACCESSIBLE RAMP
 - CONCRETE PAVEMENT
 - PLAYGROUND MULCH

DEVELOPMENT STANDARDS

- THESE DEVELOPMENT STANDARDS FORM A PART OF THE REZONING PLAN ASSOCIATED WITH THE REZONING APPLICATION FOR MECKLENBURG COUNTY ASSET FACILITIES MANAGEMENT FOR AN APPROXIMATELY 5.46 ACRE SITE LOCATED AT 8320 MAYERLING DR. MINT HILL, NC. TAX PARCEL ID #1515101.
- THE DEVELOPMENT AND USE OF THE SITE WILL BE GOVERNED BY THE REZONING PLAN, THESE DEVELOPMENT STANDARDS AND THE APPLICABLE PROVISIONS OF THE TOWN OF MINT HILLS UNIFIED DEVELOPMENT ORDINANCE. UNLESS THE REZONING PLAN OR THESE DEVELOPMENT STANDARDS ESTABLISH MORE STRINGENT STANDARDS, THE REGULATIONS ESTABLISHED UNDER THE ORDINANCE FOR THE REZONING DISTRICT SHALL GOVERN THE USE AND DEVELOPMENT OF THE SITE.
- THE PARK SHALL BE DESIGNATED AS A NEIGHBORHOOD PARK. THIS CLASSIFICATION OF PARKS IS DEFINED BY THE MECKLENBURG COUNTY COMPREHENSIVE MASTER PLAN AS A PARK WHICH IS A MINIMUM OF 2 TO 25 ACRES IN SIZE AND SHALL SERVE THE IMMEDIATELY ADJACENT LOCAL NEIGHBORHOOD. EACH CITIZEN LIVING WITHIN THIS AREA SHALL HAVE ACCESS TO A NEIGHBORHOOD PARK BY WALKING NO MORE THAN A STANDARD CITY BLOCK DISTANCE OF SIX BLOCKS. NEIGHBORHOOD PARKS SHALL SERVE A POPULATION STANDARD OF ONE AND A HALF (1.5) ACRES/1,000 PERSONS. THERE WILL BE NO PARKING LOTS OR RESTROOM FACILITIES PROVIDED AT NEIGHBORHOOD PARKS. AMENITIES WILL BE INFORMAL IN NATURE AND MAY INCLUDE PICNIC SHELTERS, BENCHES, MULTIPURPOSE FIELDS, 1/2 BASKETBALL AND VOLLEYBALL COURTS, AND WALKING TRAILS AMONG OTHER AMENITIES. THE 100-FOOT PERIMETER BUFFER REQUIREMENT OF REGIONAL AND DISTRICT PARKS IS DESIRED BUT NOT MANDATED.
- FUTURE AMENDMENTS TO THE REZONING PLAN AND/OR THESE DEVELOPMENT STANDARDS MAY BE APPLIED FOR BY THE OWNERS OF THE SITE IN ACCORDANCE WITH THE PROVISIONS OF THE ORDINANCE. MINOR ALTERATIONS OR CHANGES TO THE REZONING PLAN AND/OR THESE DEVELOPMENT STANDARDS ARE SUBJECT TO PROVISIONS WITHIN THE ORDINANCE.
- SCREENING, LANDSCAPING AND BUFFERS: SCREENING AND LANDSCAPING SHALL CONFORM TO THE STANDARDS OF THE ORDINANCE.
- TRANSPORTATION AND PARKING: NO ON-SITE VEHICULAR ACCESS OR PARKING IS AVAILABLE WITHIN THE SITE, WITH EXCEPTION OF VEHICULAR ACCESS BY OFFICIAL COUNTY PURPOSES SUCH AS MAINTENANCE OR REPAIRS.
- PLAYGROUND EQUIPMENT AND PICNIC SHELTER INSTALLED ON THE SITE SHALL MEET THE REQUIREMENTS OF ALL STATE, COUNTY, AND LOCAL ORDINANCES AND BUILDING CODES.
- STORM WATER: THE SITE PLAN SHALL BE EXEMPT FROM POST CONSTRUCTION CONTROLS SUCH AS WATER QUALITY AND DETENTION, AS IT DOES NOT INCLUDE GREATER THAN 20,000 SF OF IMPERVIOUS AREA, DISTURB GREATER THAN ONE ACRE, NOR PROVIDE A BUILT-UPON AREA GREATER THAN 25% OF THE ENTIRE SITE.
- PEDESTRIAN ACCESS WILL BE PROVIDED BY ACCESSING THE SITE VIA MAYERLING DRIVE WITH A DESIGNATED ENTRANCE INTO THE PARK. THE PARK IS OPEN TO THE PUBLIC WITH DAYTIME ONLY (DAYLIGHT TO DUSK) OPERATIONS. INTERIOR LIGHTING WILL NOT BE PROVIDED WITHIN THE PARK AREA.
- THE PROPOSED SHELTER IS UTILIZED ON A FIRST-COME-FIRST-SERVE BASIS, WITH NO INTENTIONS OF ALLOWING RESERVED TIMES AND PROGRAMMING FACILITATED BY MECKLENBURG COUNTY PARK AND RECREATION.
- THE PARK SHALL BE MAINTAINED BY MECKLENBURG COUNTY FOR GENERAL MAINTENANCE OF THE PARK WHICH INCLUDES ROUTINE MAINTENANCE AND REPAIRS.
- IF APPROVED, ALLOW FOR THE CONDITIONAL RESTRICTIONS GRANTED BY THIS PETITION TO REMAIN IN EFFECT SO LONG AS THE PROPERTY IS OWNED BY A PUBLIC ENTITY FOR THE FUTURE OPERATION OF A PARK THAT IS CONSISTENT WITH THE MECKLENBURG COUNTY PARK AND RECREATION MASTER PLAN (2015) OR ANY OTHER MASTER PLANS ADOPTED BY MECKLENBURG COUNTY OR THE TOWN OF MINT HILL.
- BINDING EFFECT OF THE REZONING APPLICATION: IF THIS REZONING APPLICATION IS APPROVED, ALL CONDITIONS APPLICABLE TO THE DEVELOPMENT AND/OR USE OF THE SITE IMPOSED UNDER THIS REZONING PLAN WILL, UNLESS AMENDED IN THE MANNER PROVIDED UNDER THE ORDINANCE, BE BINDING UPON AND ENJOYED TO THE BENEFIT OF APPLICANT AND THE CURRENT AND SUBSEQUENT OWNERS OF THE SITE AND THEIR RESPECTIVE SUCCESSORS IN INTEREST AND ASSIGNS. THROUGHOUT THESE DEVELOPMENT STANDARDS, THE TERMS "APPLICANT" AND "OWNER" OR "OWNERS" SHALL BE DEEMED TO INCLUDE THE HEIRS, DEVISEES, PERSONAL REPRESENTATIVES, SUCCESSORS IN INTEREST AND ASSIGNS OF APPLICANT OR THE OWNER OR OWNERS OF THE SITE FROM TIME TO TIME WHO MAY BE INVOLVED IN ANY FUTURE DEVELOPMENT THEREOF.



- CONTRACTOR IS RESPONSIBLE FOR PLACEMENT OF ALL BARRICADES, SIGNAGE, FLAGGERS, SHORING, ETC., TO ENSURE THE SAFETY OF WORKERS AND THE PUBLIC.
- ALL PAVEMENT CUTS SHALL BE REPLACED ACCORDING TO NORTH CAROLINA DEPARTMENT OF TRANSPORTATION AND CHARLOTTE WATER.

bloc
Bloc Design
2923 S. Tryon Street, Suite 320
Charlotte, NC 28203
phone: 704-940-2883
www.bloc-nc.com

landscape architecture | planning | civil engineering

**Mecklenburg County
Park and Recreation**
5841 Brookshire Blvd.
Charlotte, NC 28216
phone: 980-314-1000

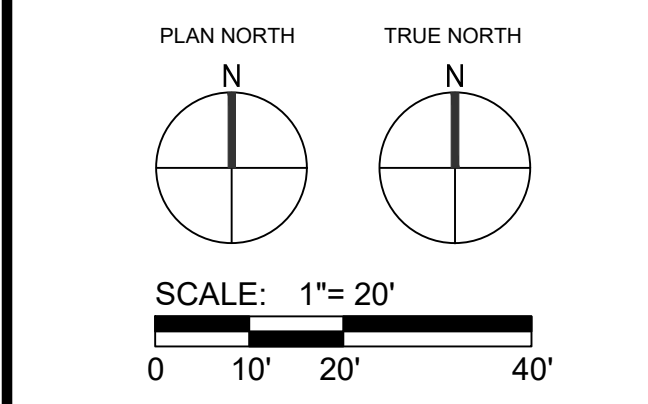
REVISIONS		
NO.	DATE	DESCRIPTION
1	02/07/20	90% CD REVIEW

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stamp / seal

**NOT FOR
CONSTRUCTION**

**Mayerling Drive Park
Neighborhood Park**

8320 Mayerling Drive
Charlotte, NC 28227



DATE: 02/16/20	MPIC: CCB
DRAWN BY: BHH	CHECKED BY: CBB
PROJECT NUMBER: 00533.00	
SCALE: 1" = 20'	
TITLE: REZONIGN PLAN	
SHEET NO.: RZ-1	



PUBLIC HEARING

CASE:	ZC20-2
EXISTING ZONING	B-G
PROPOSED ZONING	B-G (CD)
PROPERTY OWNER:	CADE CAPITAL INVESTMENTS, LLC
APPLICANT	JONATHAN REED W/ PARAGON LANDSCAPE MANAGEMENT
LOCATION	13216 ALBEMARLE ROAD
TAX PARCEL NUMBER	137-153-07 & 137-153-21
REQUEST	REUSE EXISTING BUILDING FOR CONTRACTOR'S OFFICE WITH ACCESSORY STORAGE

APPLICATION SUMMARY:

The applicant is seeking approval to open a *Contractor Office with Accessory Storage* in the existing building at 13216 Albemarle Road (formally Killingsworth's location).

The current zoning is B-G. The applicant's business is a landscaping company. Landscaping is an unlisted use in the Table of Permitted Uses (Sec. 5.2). Based on conversations with the applicant, *Contractor Offices with Accessory Storage* was determined to be a compatible listed use. *Contractor Offices with Accessory Storage* requires a CD in the B-G district.

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MEETING DATES:

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Mint Hill

SORTING/ORGANICS

XXXX
XXXX
XXXX
XXXX
XXXX
XXXX
XXXX

← PLANT STAGING